

# HOMES MAINTENANCE

Tips For Busy People

**SAMPLE**

**HomeTech**  
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## Introduction

Seems like every time you turn around something else in your home is demanding attention. But that's what home ownership is about. Good maintenance can extend the life of equipment in your home. Poor maintenance will shorten it. Good maintenance can enhance your daily life, while poor maintenance can cause headaches.

And when the time comes to sell your home, good maintenance can make the difference between getting a quick sale, at your price, versus months of agonizing slow activity and "lowball" offers.

## We've Seen A Lot Of Houses

We are professional home inspectors, and we've inspected thousands of homes. We see them in every condition imaginable, when they come on the active real estate market. That's when poor maintenance catches up. Buyers steer clear of poorly maintained homes and go for the ones that are well-maintained. Don't get caught in that trap. Enjoy your home to the fullest, maintain it well, and reap the benefits. Avoid problems that come back to haunt you. Follow the recommendations in here, and you'll be in the good company of most homeowners.

This book was written by Bob Carlin, a professional home inspector with HomeTech Systems, a home inspection company serving the Washington metropolitan area. Bob has inspected over 160,000 houses over the past 30 years, and maintenance recommendations have been gleaned from those inspections.

This book is designed to help you understand your home's systems better, because the more you understand them, the more you appreciate the need for periodic—and simple—maintenance. As the systems are described, good maintenance practices are explained. Also, there is straightforward advice on which maintenance tasks you should undertake yourself and those best left to hired professionals.

Enjoy your home and use this book to help keep your house in mint condition.

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## Water in the Basement...Unwelcome Guest

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A wet basement is not fun, and emotion can get the best of you. If you have a basement spring a leak. You'll want immediate action to correct the problem. But if you act quickly if you understand where water in a basement can originate, you can take the most effective (and often least expensive) corrective steps.

Many people automatically assume that water coming into a basement can only come from underground: a high water table or a spring, for example. That's possible, but generally not the case. Water in a basement can be traced to three sources: plumbing leaks, ground water, and rain or melting snow. If you have a plumbing problem, start by examining your plumbing system to make sure that there are no leaks. Check for places where that is allowing water to trickle its way through the masonry. Check for cracks in your basement. Don't forget to check your outside faucets (and traps) to make sure they are not leaking, and if it's winter, check for frozen pipes that could be freezing. Then, if you have ruled out the plumbing, let's move on to the next source of water in a basement: ground water.

### Built In Defenses Against Ground Water

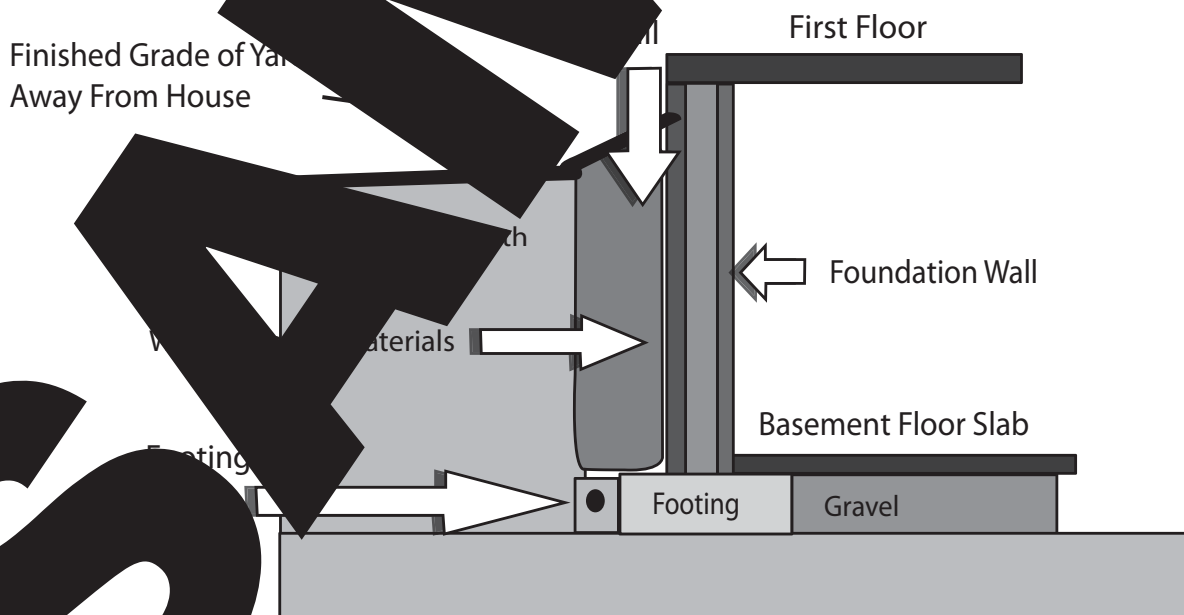
Most homes with basements have defenses against ground water: footing drains, waterproofing compounds, and a sump pump. Water is collected from the foundation wall out into the yard.

**Footing Drains:** A home's foundation walls are special underpinnings called *footings*. They are like concrete piers and provide a stable base for the foundation. Footings need to be kept dry and secured, so a perimeter drainage system is installed. This system, consisting of perforated pipes, captures water and transports it to a new location. It may be the back of the yard, or a shallow well constructed for that purpose. A sump pump is installed in the basement called a sump, in which there may be a water-powered pump to evacuate the water. If there's a pump, there will be a pipe leading from the sump to the outside. (Go outside and make sure that pipe is long enough to get the water away from the house: 2 or 3 feet ought to do it.) It is unusual for the footing drains to fail if they were properly installed, though they may become clogged with dirt that has filtered through the protective gravel.

**Waterproofing Compounds On Foundation Wall:** The next step is the application of waterproofing compounds on the exterior of the foundation wall.

This may have been a one step or a two step process. In a one step process, a tar-like substance is applied to the foundation wall, or a silicone sealant is used. The purpose is to create a protective film that will repel water. In a two step process, a thin cement-like mixture, called parging, is applied to the foundation wall to seal the porous surface. Then waterproofing is applied. As a general rule, and as *waterproofing*, this is a relative term, and with extreme water pressure from soil adjoining the foundation wall, water can work its way around the waterproofing through the smallest cracks in it.

**Positive Grade in the Yard:** When construction was completed on your home, the finished grade of the yard sloped away from the house and tapered into the yard, directing water away. Any rain water that fell on the roof would then flow out into the yard to be absorbed by the ground at some distance from the foundation. Unfortunately, the critical part of your yard is the area immediately next to your foundations—the first 4 to 6 feet. This area is called backfill. Backfill is dirt replaced after excavation. Backfill does not have the compaction or firmness that undisturbed earth further out does. The backfill typically settles, slumping into a little shallow ditch where water can collect. This is the most frequent cause of wet basements because water ponding in the backfill area, percolates down into the soil adjoining your foundation wall, and then finds little openings in the waterproofing coat.





## If Water Problems Appear

The original waterproofing system should serve the home well for many years. Over time some part of this system may fail. Let's take a closer look at what can happen.

**Usually The Problem Is Ponding Rainwater.** Water intrusion usually stems from the fact that rainwater is ponding at your foundation wall. Water should roll off the roof, flow into gutters and downspouts, and then continue on out into the yard. There it will slowly percolate into the soil. The gutters, downspouts and yard grade (slope) are major elements in this system. When one part of the system fails, water can pond at the foundation wall. Once it ponds, gravity will take it inside the basement.

**Settlement of the Backfill Area.** Over time, settlement can occur in this area, and a shallow depression may develop which collects water. Take time to look at your yard. Does it slope toward the house or away? Are there dips or indentations near the foundation wall? Can you see a waterproofing compound coated on your foundation walls? (Remember, all of the waterproofing compound was hidden by the original yard grade when the house was built. If you see it, the yard has settled.) Now look at nearby patio, deck and sidewalk areas. If any are sloping toward the house, they too are doing so toward your foundation. Any of these could be the source of that water you're seeing in the basement.

**Clogged Gutters:** Water rolls off your roof into gutters. When they are clean and properly angled, they work well. But if they are clogged, the process can break down. Leaves and debris can cause the water to spill over the edge, and wind up next to your foundation wall. On the other hand, your gutters may be perfectly clean of leaves or debris, but they could be out of alignment. Gutters are supposed to slope downward, toward the downspout so that water can be easily directed into gravel. (The slope should be approximately one inch every 16 to 20 feet.) If the gutter alignment is not correct, water can simply pool in the gutters, and then spill over the edge directly at your foundation wall. Next stop for the water is your basement.

**Downspout Pumping Water At Foundation Wall:** Downspouts should be attached to the gutters, with an elbow at the bottom and a section of pipe extending from it to transport water into the yard. The downspout's task is to receive the water from the gutter, direct it off the walls and then move it as far from the house as is possible. Typically there is a splash block at the bottom of

the downspout, made of concrete or heavy plastic. It is there to handle the force of water coming out of the downspout. Sometimes, simply dumping water at the foundation. The pipe at the bottom may be too short or misaligned. The splash block may be tilted and directing the water against the foundation wall, particularly if there has been settlement nearby in the back yard.

## Correcting The Problem

Correcting a wet basement problem is a step-by-step process. Start with the simplest, and least expensive, actions. Work toward the more complex and expensive if needed.

### Do This Before You Try Anything Else.

Start by critically examining your yard near the foundation. Find any settled or sunken areas. If you can see expansion joints on the exterior of your foundation (it's usually black asphalt-based compound), your yard has settled. Your original grade covered it completely. Even if you don't see the waterproofing, you know it has slumped into a shallow ditch near the house. That's where the water is collecting to start its journey into the house.

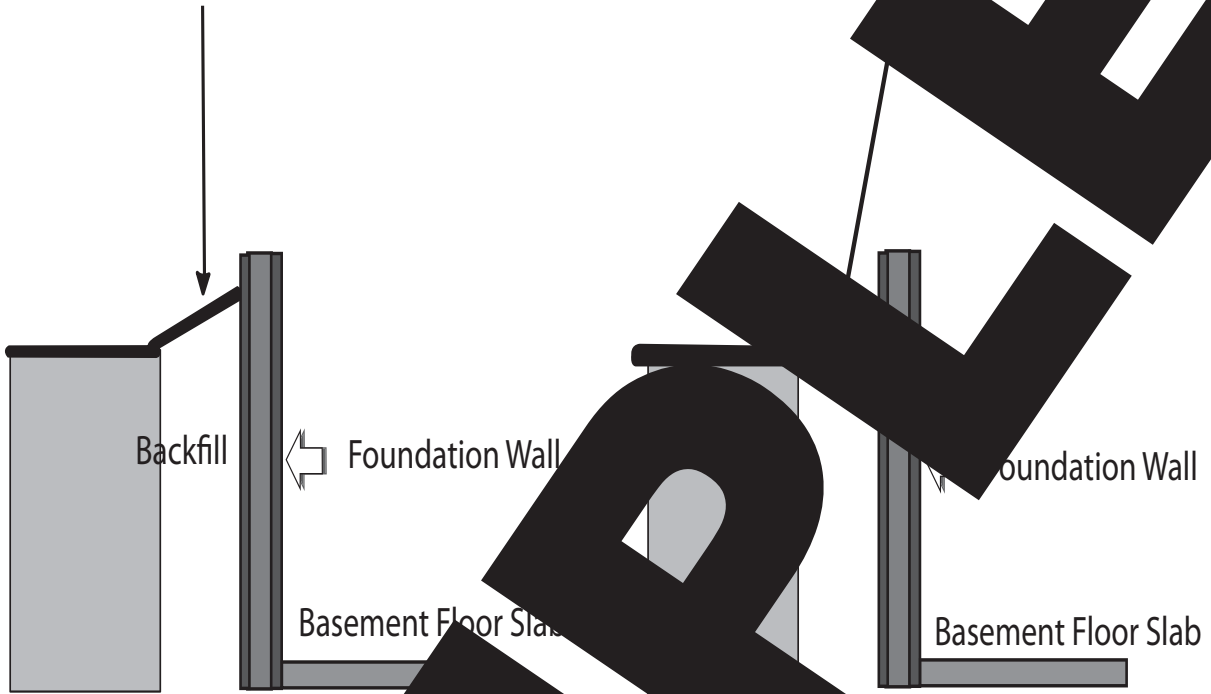
Correct this problem with a base topsoil. Topsoil is a fine finish dirt used to encourage plant root growth. It will wash away immediately after to put it down. Besides, it's expensive. Instead, use a high clay content fill dirt that you can compact with a foot or backhoe shovel.

Create a positive slope away from the house. You want an angle that's about 1/2 to 1 inch per foot for the first 6 feet. This will allow any water that lands next to the house to quickly out into the yard before it has a chance to percolate down next to your foundation. Then take the next step. Install extender pipes on your downspouts. There are several types of extenders available. Some are the same as downspouts, and blend with them. Others are made of heavy pipe (PVC) and are rigid and flexible. On top of the ground they are not the most attractive, but they are designed to be buried and out of sight. A good hardware store will give you a selection of extender materials, as well as instructions on installation. Next, clean your gutters thoroughly so that they really can convey water to the downspouts rather than dumping it over the edge next to the foundation wall. Check to make sure that they are sloping toward the downspout. If they don't slope correctly, get someone to re-align them so they can do their job.

Repeat these steps, and see if your basement dries out.

Check Your Yard To Make Sure It Slopes Away From Your House

If It Doesn't, Put Fill In There. Compact It Tight



Clean Your Gutters, and Make Sure They're Sloping To The Downspouts.

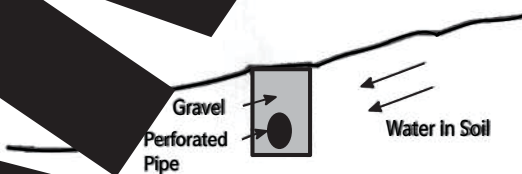


## If It Doesn't, Your Lot May Have a Problem Slope or Problem

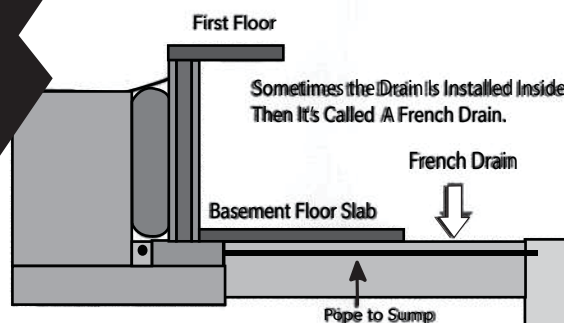
Your home may sit lower than your neighbors', or your lot may slope downward to your house, and rain runoff heads straight to your foundation. You may have problem soils—typically heavy clay which retains water and causes areas next to your foundation wall to become saturated. After heavy rain, these soils can retain so much water that it overwhelms the capacity of your drainage system to remove the volume before it creeps into your basement.

### Special Drains

You may need to install a special drain to intercept groundwater coming toward your house, called a curtain drain. It is built in the same way as a footing drain was built, and functions in much the same manner. Comprising a trench filled with crushed stone, perforated piping is installed to intercept and transport groundwater away. As groundwater infiltrates the trench through the perforated pipe, which directs it to a distant part of the yard, a drywell, or a sump with a sump pump. The materials for a curtain drain are not expensive, but the installation is an extremely labor intensive effort. While some homeowners attempt to undertake the work themselves, generally it is a project best left to a professional contractor. Sometimes it is not feasible to install a drain in the yard, especially if the home has been landscaped over the years. In those cases, a drain can be installed in the basement itself. It involves digging up the basement floor around the perimeter, then digging the trench below that. The pipe placed in the trench directs the water to a sump with a pump installed. This is called a French drain, and is a complex and costly solution, though sometimes the only one.



Drain Installed in Yard Slope to Intercept Water



## Cracks In The Basement

Many homes have small cracks in basement floors and walls, and in most cases they are not cause for concern. Over time houses settle and stresses at joints in materials can cause small cracks to appear. In fact, this is a normal part of the home's settling in on its foundation. However, there are times where other factors are at work, and those cracks are causes for concern. The key is to be able to tell the difference. Most times this determination should be left to a trained professional, a qualified home inspector or, if needed, a structural engineer. Nevertheless, here are some tips to help you if you experience cracks in your own basement.

### Cracks In Basement Floors

Fine, hairline cracks often appear in concrete basement floors. As a general rule, these are not cause for alarm. Most basements have a concrete floor which is not built as part of the foundation; it is constructed separately. It is sometimes called a floating slab because it is laid on a bed of gravel or sand, and moves slightly with ground movement. The underlying gravel or sand allows water to pass through, forcing its way up into the house. Very often that floating motion creates stresses in the slab itself, and the result is a hairline crack. The cracks usually appear where an opening has been cut into the slab for a pipe or steel columns are located. Hairline cracks in a basement are usually not serious.

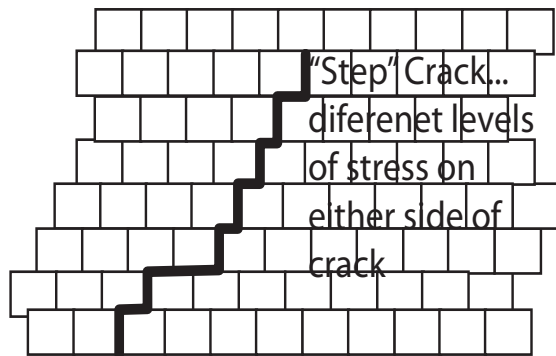
But there are exceptions. (A) if the cracks are more than 1/4" wide; (B) if they appear to be getting larger, or (C) if water is seeping through the cracks. If your home has a radon concentration, even the narrowest crack is enough to allow radon gas to enter. If you are experiencing any of these conditions, it's time for some professional help. If you are experiencing wide or moving cracks, it would be wise to consult with a structural engineer. If water is coming up through those cracks, see the first chapter on *Water in the Basement* and follow the steps outlined there. If you are concerned about radon, first have a radon concentration test done by a certified testing lab; then you can have the cracks sealed. You can seal the cracks yourself with a special caulk available at a nearby hardware store, or you can call the company that installed the radon mitigation system.

If you are finishing your basement and you will put carpet, wood flooring or tile on the concrete, here are some steps to take. First, monitor the cracks for a period of weeks to make sure they're stable, not widening in size. If there is no discernible movement, you can proceed. As an added precaution, you can seal the cracks. After that the carpet, flooring or tile can go down. Simple hairline cracks should not be a problem.

### Cracks In Basement Walls

Cracks may appear in your basement walls, visible from the inside, the outside, or both. Pay special attention to them. Answer the following questions:

Which direction does the crack run? Is it vertical, horizontal or stair step" along joints between blocks in the wall? The size of the crack generally is the more serious because it might indicate greater pressure against the wall from the outside. Pressure can be caused by several things, but most commonly it is hydrostatic pressure from water in particular soils, especially expansive clays. These clay formations can expand dramatically when wet and they shrink when dry. It can be a bit like a battering ram against your foundation. A vertical crack, or one that is stair step, is likely caused by stress along the base of the wall. It may result from simple settlement of the wall's foundation and footings. In other cases, water has gotten down enough to saturate the soil at the foundation base in one location, causing it to sag while the other part stays rigid. Upward stress movement—water pushing up against the foundation and pushing up, for instance—can cause different types of cracks.



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How large is the crack at its smallest gap and at its largest? Hairline (about 1/8", or 1/4")? Or is it larger? Once the crack passes the hairline standard and measures between 1/8" and 1/4", it's time to start monitoring. (If the crack is much larger than that, don't wait. Call a qualified home inspector immediately for a preliminary assessment, and be alerted to the fact that the inspector may recommend the services of a structural engineer.)

Monitor the crack. Is it moving? Measure the width of the crack at several points, and mark points on both sides with an indelible marker at specific distances from each other. It doesn't really matter what distance you choose, say 1 foot, what you want to determine is whether the distance between the two points increases over time, indicating widening of the crack. Come back and re-measure each week, and re-measure the distance between the two points. Is the separation increasing? Once you have answers to these questions, you can formulate a mitigation plan. If the cracks are vertical or stair step, hairline in width and showing no appreciable movement, then check outside for signs of water runoff funneling down the foundation wall.

Go through the checklist outlined in the previous section on wet basements. Check your gutters. Check downspouts. Do they have extenders on them? Check for settlement in the first 4 to 6 feet of the foundation wall to see if a shallow moat might be forming where water could be pooling. Check concrete patios, sidewalks, driveways and other impervious surfaces that might be causing water to run toward the house. If they are attached to an underground drainage system, see if you can find any leaks. Check for any holes or gaps which allow water to run over the foundation.

If you need professional assistance in these tasks, call a home inspector who does this type of work. If the problem is water-related, taking the steps outlined in the previous section should usually provide a solution. On the other hand, if the cracks have different characteristics, the inspector may recommend that you consult a structural engineer. It may be a week or two before you can get an appointment with the engineer. The recommended actions may be expensive, but it's better to address the problem sooner rather than later.

## Your Roof: The First Line of Defense

(We do not recommend that you try roofing repairs. Climbing on a roof is hazardous, and proper repairs require training and experience. Do not attempt. Call a roofer.)

Roofing materials add beauty to your home, but the primary function of a roof is to keep water from getting into your house. It is a key part of the home's waterproofing system, so it pays to keep it in good shape. If water gets into the wood in your home's structure, the result can be major, and expensive, repairs.

The Roof's Job Is To Protect the Home From Rain, Sun and Wind, And To Show

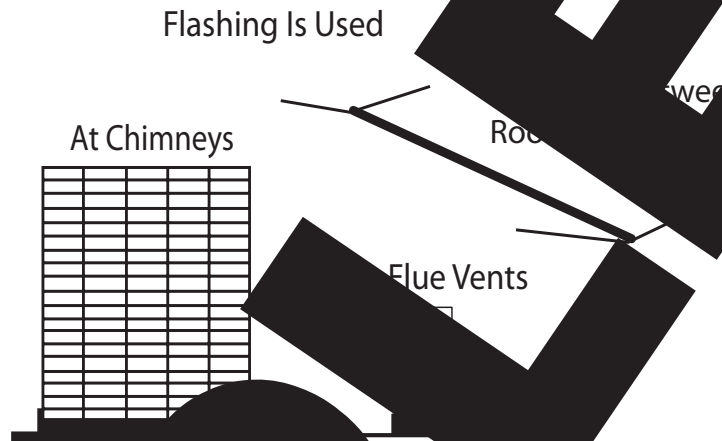


To better understand a roof system, take a moment to study how it is built. The roof actually starts in the attic with a structural support system that holds it up, and holds it on when wind blows. The support structure may be rafters and a ridge board (in older homes) or the pre-engineered trusses (in newer homes). A flat surface is placed on top of the structure, called a roof deck or roof sheathing. It can be made of individual boards, plywood, or if your home is new, it may be made of a composite material such as waferboard or oriented strand board. This provides the surface to which the exterior roof covering is applied. On the inside, the surface of the roof deck will be covered with a special material, typically roofing felt—to seal out water. This material is impregnated with asphalt to repel water. On top of this is the final roofing materials which distinguish your home. Some types of roofs require more maintenance than others. As a general rule of thumb, the more expensive coverings are those that are labor intensive—usually installed in several days at a time—and made of expensive materials, including wood, slate or tile. If you have these on your roof, find a skilled, reliable roofer, and schedule regular maintenance. Don't attempt to maintain these roofs yourself; it's a job best left to a professional. With all roofing materials, your primary responsibility as a homeowner is to know when your



## A Word About Flashing

A technique called flashing is used in roofing systems to help seal off water. Flashing is installed where two sections of roof come together—usually at a valley. Since the roof sections usually join at an angle, flashing is also used where something penetrates through the roof line, such as a chimney, vent pipe, attic fan or roof ventilator. Flashing is typically metal, such as copper, aluminum, galvanized steel or terne. In the valleys of the roof, metal may also be used. In some composition shingles, the flashing may consist of shingles worked together. It may be another asphalt roofing material such as roll roofing.



Roofs commonly leak around flashing. Metal may corrode, form pin-hole openings, develop metal burrs or pull away from the chimney, vent or other adjoining surface. If roofing felt has been used to seal the flashing, it can dry out and crack. Any of these conditions can lead to a leak. Good periodic maintenance of your roof includes annual inspection of your flashing. You need not climb on the roof for this. If you have binoculars or a camera with a telephoto lens, use them. If any evidence of deterioration, call a roofer.

## Asphalt Composition Shingles

These are the most frequent roof covering materials. Over 80% of homes have them and for good reason. They generally require little maintenance, and they typically last only 15 to 20 years. Let's look at how they are made. First, the core material coated with asphalt. The core may be a cellulose material or fiberglass. Once impregnated with asphalt, the core is covered with granules of mineral aggregate, for architectural beauty to be sure, but more to prevent the sun from attacking the underlying asphalt.

The thicker the core of the shingle, the longer the life span. Lighter weight shingles are designed to last 15 to 20 years—heavier shingles, 25 to 30 years. Heat has a negative impact on life span, especially heat from the attic. The

more ventilation your attic has, the cooler the attic, and the longer your roof life.) As an asphalt roof ages, shingles lose the coating of granules, exposing the underlying asphalt base to the sun. In the sun's heat, and with snow blowing across them, shingles can lift, or curl upward. Sometimes they even form a "fish mouth." These are signs that old age is catching up with the roof. A roof-replacement job is in your near future.

Shingles may blow off in high winds, even on newer roofs. This is not directly related to age, but rather to how well the shingles are secured. Anytime you spot missing shingles, call a roofer to have them replaced. Your roof has just lost part of its ability to resist rain, and water can find its way into your attic from there, into your house.

Though little maintenance is typically required, an average asphalt shingle roof, here are some recommendations for roof care and maintenance, from the Residential Asphalt Roofing Manufacturers Association:

1. Never paint or coat asphalt roofs to change their color or give them a "new look".
2. Keep gutters and roof surface free of leaves, pine needles, twigs and other litter so that water can drain freely.
3. Never allow water from downspouts to run down your driveway or on roof below. Connect upper story downspouts to lower level.
4. Keep trees trimmed to prevent damage to hanging roof, and trim back vines, climbing roses and other plants on roof.
5. When removing snow or ice from roof valley, be careful not to damage your roof. Use a broom with extension pole. Do not climb on a wet or snowcovered roof.
6. Annually inspect roof after winter weather.
7. Inspect underside of roof deck (in attic) for signs of leaks. Look for water stains, especially in ceiling areas.
8. Do not walk on roof to avoid damaging surface.
9. When any equipment is added (roof top ventilating fan, for instance), be sure that proper techniques are used to avoid leaks. Any metal objects installed should be non-ferrous to eliminate possibility of iron staining on roof surface.
10. When problems are identified, call in a competent roofer.

## Wood Shingles or Shakes

Wood shakes are hand split and thick, while wood shingles are cut with power saws and are thinner and lighter. Usually cut from the heart of white pine or red cedar, both have a rich, natural beauty and are resistant to rot. In the past, the roofs had a long projected life span. The shakes were cut from a single piece of wood and were installed over spaced 1x4's or 1x6's which formed the roof deck. The spacing allowed air to circulate, drying the shakes or shingles when they were wet after rain or snow. The result was a roof that would last 30 to 50 years.

But today the projected life is at best 20 years. The deterioration of wood sets in between years 10 and 15. Contemporary wood shingles are cut from second or third growth timber, without the natural oils of the heartwood. Also, they are installed over solid plywood or OSB sheathing. No longer are there spaces to breathe. The result is often curling, cracking, or rotted shingles which will have to be removed by hand. Some curling shingles can be split and forced to lie flat, but likely it will have to be replaced. Rotted shingles have to be replaced.

A wood roof is difficult to maintain and the shingles are likely to break or dislodge several other shingles or sheathing. It is important to replace the damaged ones. The roofer will account for this fact in the estimate. Select your roofer carefully, checking for competence, reliability, and experience. If you find good roofers who are skilled with wood shingle roofs, have them come by once a year for an annual check-up.

Periodic application of a seal compound on your wood roof can extend its life, in the same way that a waterseal will extend the life of a wooden deck or wooden stairs. The difference is that you can apply the waterseal to a deck yourself, but applying a waterseal to a wood roof typically requires a trained roofer. Slate roofs are both slippery and fragile, and you're likely to damage a number of shingles while trying to work on them, and you could wind up with a serious injury to yourself by slipping and falling.

## Slate and Tile Roofs

Slate roofs are long-lasting, beautiful, fireproof, and expensive. They are also very heavy, as heavy as asphalt composition shingles, and the roof structure must be specifically designed for them. Some slate roofs have very long projected life spans—50-70 to 100 years or more. However, not all slate is of the same quality. Some varieties are thinner and more brittle, and can crack,

splinter or delaminate. So their projected life span may be only 30 years. Tile roofs have historically been built from kiln-fired clay. They come in traditional barrel, Spanish (S) and flat, inter-locking designs. In recent years, clay tiles have been replaced by concrete, which can be cast in almost any shape or design. Concrete tiles are much lighter than clay tiles: 750 pounds per square foot (versus 1,000 pounds or more for tile).

If you have a slate or tile roof, your first goal is to locate a reliable roofer and set up a regular maintenance schedule. Your roof should be checked annually for any tiles or slate pieces that may have broken, cracked or fallen off the roof. Replace them immediately. If you have a slate roof, you should also replace the pieces that are delaminating, that is sluffing off layers. Delamination is an advanced deterioration of the slate itself. Extensive delamination across the roof's surface is a signal that re-roofing is in order. Re-roofing an entire roof is a very expensive proposition, so a program of replacing small portions over a period of time is the preferred alternative.

## Metal Roofs

Metal roofs are becoming popular again. If properly maintained, they are durable and long lasting. Metal roofs come in many fashions: copper, galvanized steel or tin (actually terne, a steel and tin alloy). Because the cost of an entire roof made of copper would be prohibitive, copper roof coverings are typically found only in limited quantities, such as over a bay window or positioned elsewhere as an accent. At the other end of the scale, a terne roof is not as durable and is highly susceptible to rust. It must be painted as soon as it is put on, and must be kept well-painted to prevent rust. Rusting is basically irreversible.

The most common material for metal roofs is galvanized steel, often installed with standing seam or individual strips of the metal join. A galvanized steel roof can be ordered in pre-formed sections and prefinished with paint. Or it can be installed piece by piece by a skilled roofer, just as it was in years past. Roofing work is truly an art form, and few roofers today have the training or desire to undertake an on-site assembly and finishing job. As with a tile roof, galvanized steel has to be protected from rust with special paints which are available in a variety of colors and specifically designed to protect galvanized steel. Follow the instructions of the manufacturer in using these paints. Some standing seam roofs, for instance, need to weather for a period prior to painting, while others are pre-finished. Have the roof painted regularly. For awhile asphalt (tar) was used on metal roofs as a protective coating, but this is no longer the case. Experience has shown

that acids in the tar deteriorate the metal, and the asphalt can trap moisture, promoting rust. Paint is the answer to the threat of rust.

### **Flat Roofs: Roll Roofing, Built-Up (BUR) and Membrane**

Flat roofs are challenging because rainwater and melted snow sit on the surface, gradually working its way through to the house below. Three types of flat roofs are commonly used. The least expensive is roll roofing, called single ply because of its shortest life span, 5 to 10 years. Individual roofing strips are placed side by side with a proper overlap, then sealed with roofing cement. If not properly installed, water can seep between the strips. A second type is built-up, or BUR, often referred to as tar and gravel roofing. BUR is built up in several layers, starting with roofing felt strips and then coating them with tar. Several layers (3 to 5) are put down and finished in this manner. The final layer of gravel is put on. The gravel provides the underlying tar with protection from the sun, wind and rain. It also serves as an anchor to protect the roof in high winds.

Built-up roofs lose their gravel coating when rain and wind work on them. Loss of gravel creates bald spots which expose the tar to the hot sun, which dries the tar, and the tar and felt become brittle and crack when leaks start. Built up roofs are also susceptible to leaks when water works its way through the gravel contours change or when the drainage system is clogged. Stagnant water can accelerate the deterioration of the tar and felt base and cause leaks to seep into your house. Another problem is moss. Moss growing on the roof puts down tiny roots which can penetrate the underlying layers and provide many avenues for water. While a well built tar and gravel roof can last for many years, this type of roof requires an annual check-up to determine its condition.

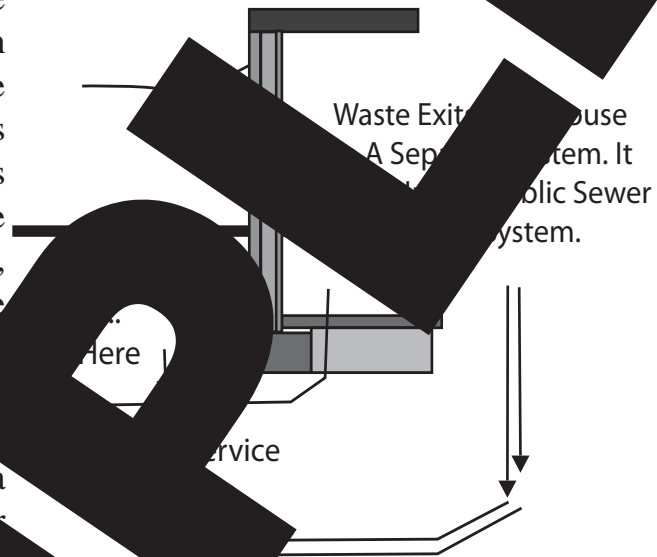
A rubber membrane roof is an alternative to the built-up roof. It is somewhat like a rubber sheet laid over the roof structure. Membrane roofs are relatively new, and manufacturers claim a projected life span of 10 to 20 years. However, proper installation is key since they are susceptible to being punctured and deteriorate rapidly if water is allowed to stand on them for extended periods of time.

If you find water pooling on your flat roof the day after a rain, regardless of what type of material was used, it is a strong indication that your roof is experiencing one or more of the problems. Call a roofer.

## Water In, Waste Out, Fixtures In Between That's Your Plumbing System

Your home's plumbing has three major parts. The first is the water supply and distribution. Water is provided either by a public system or a private well, and enters the house through a foundation wall or up through the floor slab. From there, water goes into distribution piping, which runs throughout the house. Next we have waste collection. At each lavatory, sink, tub, shower and toilet there will be a connection to waste collection piping. Waste water is channeled down and out of the house. If you have public waste treatment, a pipe from the house will join the public sewer line. If you have private treatment, the pipe will lead to a septic system.

Water Comes Into Your Home From a Public System or Your Private Well. It's Under Pressure So That It Can Travel Through Your Home.



Waste collection pipes also have vents to give sewer gas into the atmosphere, and provide air into the drain stack. Those vents should go through your attic and out the roof. They should be vented into the atmosphere.

In between the water supply and the waste collection systems, there are fixtures. A fixture may be an appliance such as a water heater, washing machine or dishwasher. It may be a lavatory, shower, tub or toilet. The fixture is where the water supply and waste collection systems join.

### Typically, Plumbing Problems Are Leaks

Fortunately, most plumbing systems do not happen often, but when they do, generally the problems are leaks. You should deal with them promptly. Damage to your home can be just as severe as by water from ground sources, or rain; contact with plumbing can be a bigger problem. The water system is under pressure. A leak in the water system—even a pinhole leak—will cause water to seep into the house. Most of your plumbing is out of sight, and your eyes, so typically you cannot see the leaks when they occur. You have to wait for it to manifest itself somewhere else, and in the interim, the hidden leak can cause major damage to the home's wooden structure.

## Control Your Water System With Shut-Off Valves

Rule number 1 is, “Know How To Turn The Water Off.” If a water pipe ruptures, pressure will force the water out, often arching like a geyser. There are several shut-offs that you should be familiar with.

**Main Shut-Off Valve:** Where water service pipe enters the house, there will be a main shut-off valve. It may be a round wheel (often red or blue) or it may be a rectangular handle with a vinyl covering. If you should have a pipe break anywhere inside the house, that main valve can stop water flowing to all points. Become familiar with the location because you may have to find it quickly in case of an emergency.

**Prevent Frozen Pipes With Hose Shut-Off Valve:** Know where to shut off your outside hose faucets, called hose bibbs. The water pipes to hose bibbs can freeze and rupture during winter weather if they are full of water. To prevent this, locate the shut-off valves inside the house. Track the interior water lines to find small valve handles (often blue) on pipes leading to an exterior wall. In the fall, as cool weather approaches, turn off the water at this interior valve. Then go outside and turn the hose bibb valve, draining the pipe. Leave the outside faucet open.

Some homes have a bleeder valve on the end of the inside shut-off. That is there to drain water from the line between the interior shut-off and the outside faucet. If you have a bucket under it, open it and drain the remaining water.

**Fixture Shut-Offs:** Most plumbing fixtures have shut-off valves mounted on them. These can be used to shut off the fixture from the water system in case of leaks. Typically, they are below the fixture, except those on clothes washers.

## Water Service Problems

One of the biggest problems for a homeowner is a break in the water service pipe. It may start itself as a slow, dribbling leak, or it can be dramatic—it can blow a hole through the ground and remove a portion of your front yard, or flood your driveway. The problem usually starts either at the connection with the source of water or at the point where the pipe comes through the foundation. What causes these problems? The cause is settlement or some other type of movement, especially if your yard has expansive clays or soils that have a high shale content. These can

slip and allow the trench to move—but the pipe won't move since it's anchored at both ends; a high shear stress is created and the pipe gives way.

**Polyethylene and Polybutylene Pipe.** Breaks in these materials have been experienced with plastic pipes, including those made of polyethylene or polybutylene. Polyethylene is a black plastic pipe used through the 1960's and 1970's. Polybutylene has been used since the late 1970's, and there are over 10 million homes that have it. Two types of polybutylene water pipe are used: service entry pipe and internal distribution systems. Polybutylene service entry pipe is usually blue, in fact, it was nicknamed Blue. Polybutylene water distribution pipe—the pipe that carries water to the house—is gray.

Leaks in plastic service entry pipe often occur in the early years, either at the entry to the house or at the connection to the supply system. In many cases, the strength of the pipe (measured in pounds per square inch of pressure) was insufficient for the actual pressure being delivered to the house. Water pipe rated @ 100 psi was used on the assumption that incoming water pressure would be less than 100 psi. But often it was more. Plastic pipe would split or puncture with the additional pressure. A switch to a higher psi rated pipe in later installations solved that problem.

Very often problems arise because of incompatible materials thrown into the trench that houses the pipe: nails, glass, and drink or beer cans, which can puncture the pipe. Other times, the trench itself would experience settlement, particularly in problem soils such as some clays or shale. The pipe could pop off, creating an underground fountain.

Whether it's a leak or a drain pipe blow off, this type of problem requires that the plumber excavate the trench in which the service entry pipe is located, either just a portion or the entire length. When the problem is found, the pipe may be repaired, but in certain instances, it may have to be replaced for its entire length from the foundation wall to your foundation wall. These repairs are expensive, ranging from a few hundred dollars to several thousand:

Most of the problems were traced to faulty installation. By 1987 a new set of instructions for polybutylene water pipe was developed, and the connections were changed. Copper inserts at joints and copper lock rings around the connection began to be used. Installers were trained to be more careful in pulling the plastic pipes through wood joists and studs as the plumbing was installed, and in fact, special plastic rings were to be used



wherever a hole was drilled in the wood for the plastic pipe, the splinters wouldn't puncture the plastic.

The revised installation procedures and the renewed caution in installing polybutylene pipe greatly reduced the problems experienced with this pipe, but did not eliminate them entirely. Most problems seem to have occurred several years after installation. At the first sign of a problem, call a plumber to get the problem rectified. If you continue to have problems, there are remedies available, which involve re-plumbing. Your plumber will give you details on these, as well as sources of money to help defray the cost. Just be aware that if you do need to have your polybutylene pipe replaced, it is a major re-plumbing project, and many walls in your home will have to be torn out to gain access to the pipes.

**Galvanized Steel Pipe.** Some of the most common historical problems come in which galvanized steel pipes were installed for water distribution. You can recognize these because the pipes are a somewhat shiny metal. You may note that on the exterior they look perfectly safe with no rust showing at all. That's because galvanized steel water pipes build up deposits inside the pipe. Over time it may choke off your water supply, and the only solution is to have these pipes replaced. The horizontal pipes are replaced first since they are the ones most likely to have the major deposits (they are generally exposed in the basement and are easy to reach). Replacing these pipes costs approximately \$2000 to \$3000.

**Lead Pipes.** Some of the service entry pipes made from lead, which raises concerns about lead poisoning. As a general rule, lead content in the water stays at low levels so long as the water is running, and builds up when the water stands for long periods, so it's a good idea to run water through faucets for a few minutes before drawing water for drinking or cooking. An alternative to using good quality bottled water for cooking and personal consumption is to replace the service entry pipe with another material is the best solution, but this is an expensive project.

### Knock, Knock, Who's There?

Another problem sometimes encountered is a knocking or spitting sound as your water is running. This can occur if an excessive amount of air gets trapped in the pipes, trying to find a way out. If you have had any plumbing work done, or if the water supply to the house has been shut off for a period, you may have a pronounced knocking at the faucets when you first turn them back on; this is trapped air. Let the water run to clear the pipes. Sometimes if the water has

been shut off for a period, without any plumbing repairs, you will hear a knocking sound. Typically, that's air and can be bled out by running the water.

A different type of sound is an audible banging when the water is shut off. This too is related to air in the pipes and is referred to as air hammer. The pipes actually vibrate when water is shut off due to trapped air in the water lines, causing a banging sound. If the problem is severe, the pipe joints can be jarred loose over time and a leak can start. The air hammer problem can be solved by a plumber, however, who can install an air chamber (trap) in the lines.

### Waste Collection System

The waste collection system in your home consists of a network of pipes that gather the used water from all fixtures and carry it out to a treatment system. The pipes may be copper, galvanized steel, or PVC plastic (white) or ABS plastic (black) in newer homes. There may be a mixture if the home is older and pipes have been replaced over time. These pipes are large because, unlike the water supply, the waste collection system relies on gravity flow.

You may experience a leak in the waste system, but it will be different from a leak in the water supply piping. Usually, a leak in the waste system originates at a fixture connection, such as a lavatory or a toilet. A leak may start under a kitchen sink. Because the system relies on gravity, the leaked water will slowly run down the outside of the pipes and soak the wood structure of your house. Over time it can cause rotting and mold. If you notice a leak, it should be noticed for some time, so preventive maintenance requires you periodically look under lavatories and sinks to see if there is any water. Use a flashlight to go into your basement and use the flashlight to trace the waste pipes as they run through the subfloor areas. Look for darker areas that indicate water.

If you find a leak at one of these locations, call a plumber. The usual problem experienced in waste lines, though, is not leaks but blockage. Paper or other objects can become stuck in the waste line, totally block the flow of water, and the water will back up into the fixtures served by that section of piping, and may even overflow. Should this happen to you, call a plumber, who will use a special auger, known as a snake—to clear the obstruction.

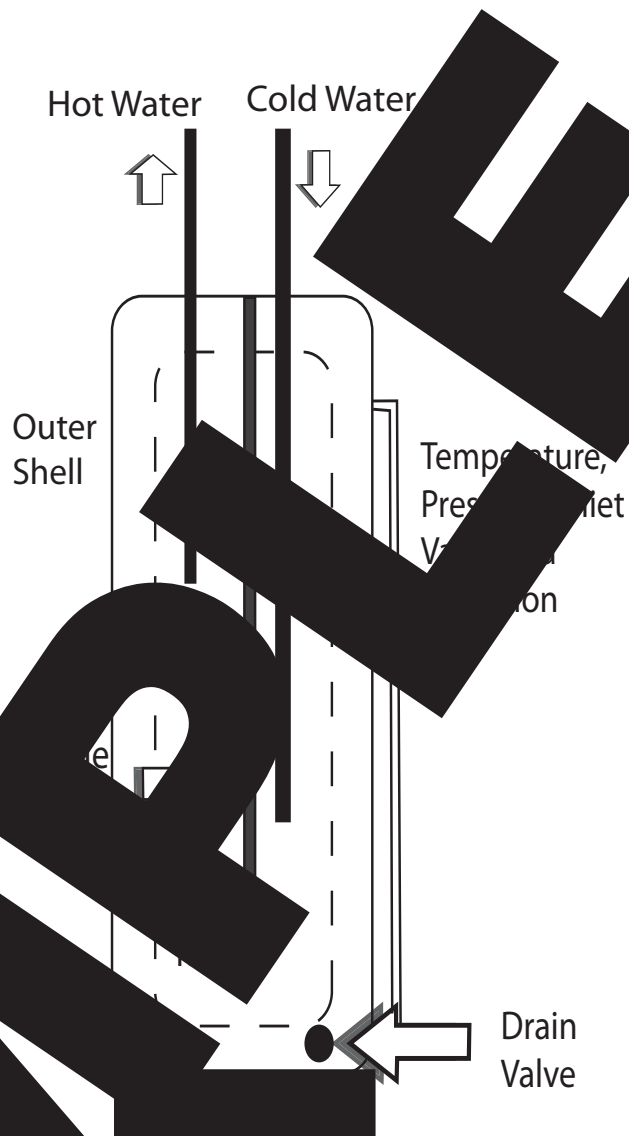
## Fixtures

Fixtures include a variety of labor-saving or otherwise desirable devices, including the water heater, sinks, lavatories, tubs, showers, toilets and dishwashers. We won't discuss all of these, but we will give you some tips on maintaining some of the most important ones.

### The Water Heater.

Water heaters supply hot water for bathing, cooking and cleaning. They are classified by fuel, size and recovery rate. The recovery rate is how fast the water heater can bring cold water to the desired temperature. Distinctions are interrelated. Gas-fired water heaters are the most common, and usually have the smallest tanks—20 to 30 gallons. Gas-fired water heaters are second in recovery rate, and are typically installed in 50 or 60 gallon capacities to compensate for their differences, all water heaters are essentially metal tanks full of water, with heating elements inserted (electric) or with burners (gas or oil-fired.)

Water heaters suffer from rusting: the bottoms rust through. To delay the rusting, manufacturers insert anode rods—typically made of magnesium. An anode rod is a sacrificial element, put there to attract the rust and corrosion that might otherwise affect the tank itself. Over time the anode rod will effectively wear away and become useless. Depending on the mineral content of the water, this can occur between years 6 and 10 in a heater's life. However, the anode rod can be replaced, giving a new lease on life to your water heater.



You can take steps to slow the rusting process. At the bottom of the water heater there is a *drain valve*; it looks like a hose faucet. (If you have a tankless water heater, it may be tucked inside a metal shield which covers the burner compartment.) Use it to flush out rust and sediment from the bottom of the tank. Place a bucket under it, or attach a garden hose. Open the valve carefully and only part way. Let 1 or 2 gallons of water drain out. It will be water coming from the bottom of the tank, and it won't significantly diminish your water supply. This procedure will help to remove sediment that may be building up in the water heater. When the water is clear, close the valve. Repeat often, every 2 or 3 months.

Pay attention to the temperature/pressure relief valve. This is a valve that is mounted on a separate pipe out of, or on the side of your water heater. It is a safety device. If your water heater ever overheats the water inside, hot water can be converted to steam, which creates dangerous pressure inside your tank. If that occurs, the valve is triggered, springs open, and releases the steam down the extension pipe attached to it. The extension pipe should extend almost to the floor and be attached to a sink or plumbing line in order to keep the steam from hurting anyone. Periodically check to see if there is any water at the end of the extension pipe. If there is, it may signify that your water heater is leaking and some of the controls may need repair or replacement. **Caution: *plug up the pipe connected to the temperature pressure relief valve. If you do, you have created a huge bomb which can take out the home's inhabitants with it!***

## Toilets

Toilets often continue to run after the tank after they are filled. The flow should stop when the tank has reached a predetermined fill level if the ball float inside the tank is properly adjusted (the ball float closes the water supply valve), and if the float valve stem has closed off the opening where the water flows from the tank into the bowl. If water still runs, the situation can usually be corrected by adjusting one or the other. If a simple adjustment does not work, you may have to replace the inner mechanisms in your tank. Your local hardware store has replacement parts.

Some toilets themselves may rock. Either the mounting bolts have loosened or the seal underneath the toilet has dried and broken. If the toilet is new, then it's probably the bolts, mounted under the little porcelain caps on the sides. You can tighten them, *but don't over-tighten!* The porcelain can crack. If your home is old, there's a good chance that the seal under the toilet underneath

has dried out and cracked. The seal is there to prevent water leaking under the toilet and to prevent leakage of sewer gas. Cracked seals have to be replaced. The toilet will have to be removed in order to do this, so don't try to do this yourself. Call a plumber.

### Tubs and Showers: Grout & Caulk

Tubs and showers are surrounded by special materials that keep water from penetrating walls and the floor. Joints between ceramic tiles are filled with grout. Grout hardens when it dries, sealing the joint, but like most masonry products, it is still porous. Water can still penetrate it, in minute amounts, and over time the grout will fall out, leaving the joint open. Water can then get under the tiles, rotting them, and potentially rotting the backerboard on which they are set. You can fill open wall joints with more grout when you find them. Grout is available in a variety of colors at any good hardware store. Another product, a silicone grout sealer, can be used to coat the grout and slow the deterioration process. Apply the sealer, and repeat the sealing according to the manufacturer's instructions.

Another type of sealer used is caulk. Caulk is used at the rim of the tub where it joins the wall, and at the joint between the tub and the floor. Caulk seals out water too, but unlike grout, it stays pliable. If water gets into your tub, it will flex down to a degree, and the caulk has to flex with it. Caulking will eventually dry out and split. When this happens, re-caulk. Most people find either acrylic or silicone caulk best to work with. *Don't caulk over the old; it won't work.* Take a screwdriver or a utility knife and carefully remove the old caulking. Then you may want to use rubbing alcohol or a mild cleaner to remove built up soap scum.

Now you're ready to apply the new caulking, but first fill the tub with water. This will flex the tub and seal the joint. Fill the joint, then smooth it with your finger or the back of a trowel. Clean off the excess. Let the water stand in the tub for 24 hours, giving the caulking time to dry. Then let the water out. You will have a good seal. *Don't forget to caulk outside the tub as well, at the joint where your tub meets the bathroom floor. This is where leaks can rot your bathroom*

### Cleaners

Washing machines have hoses that connect the washer to the hot and cold water supply, and these hoses can rupture. The result is a destructive mess. You can avoid this by turning off the water at the supply faucets to the washing machine

whenever you leave home for any period of time. Or you can replace conventional rubber hoses with hoses made of flexible metal. These replacements are available at most hardware stores and are not difficult to install.

## Dishwashers

Dishwashers can leak. Sometimes a water line connection comes loose or an inlet valve inside a connection wears out, and you'll have water dripping out from beneath the unit. The problem is that you might not see it unless it runs down into the kitchen floor. Periodically you should check under the dishwasher to see if there is any evidence of water. Simply remove the front panel of the unit (a couple of screws hold it in place) and look for evidence of water underneath. Try to catch these early because a persistent leak can result in rotting of the subfloor underneath.

Dishwashers can also flood your kitchen floor if the connection between the dishwasher drain line and the sink drain hose is not properly installed. If the dishwasher drain line is severely clogged and the water has nowhere to go, it will back up into the sink. One of the best ways to prevent this from happening is to have an air gap installed on the sink. An air gap is a small metal dome with holes on top that fits into the back edge of the sink. It builds in a column of air between the dishwasher drain line and the sink drain line so that dirty water won't flow back onto the clean dishes. It also provides an overflow outlet in case the line gets stopped up. If it's a flexible drain line, it may cleanse itself. On the other hand, if it's a rigid drain line, you'll need to have the drain line cleaned out.

## Food Disposers

As your food disposer ages, its ability to thoroughly grind waste food, and bits of food may begin to accumulate in the drain pipe below the sink. Over time, the pipe becomes restricted. Then when the dishwasher runs, waste water from the dishwasher can back up into the sink. If this is happening to you, it's time to replace your disposer.

**Use This Ice Cube Trick:** Ice cubes can be your disposer's best friend. Use them to clean the drain pipe of any food scraps which may be stuck there. Simply place 10 or 12 ice cubes in the disposal unit and turn it on. They will grind into ice shavings and do the cleaning for you.

## Refrigerators

Refrigerators operate much like an air conditioning system, with a compressor and condenser that remove heat from the inside of the unit. One of the most important cleaning chores for your refrigerator is cleaning the condenser coils. These are usually at the rear of the unit. Pull your refrigerator away from the wall, and look for a metal apparatus on the back. You probably see dust and dirt clinging to it. Vacuum this off thoroughly. This will allow the unit to breathe properly as it operates, improving the efficiency of operation and prolonging the life of your unit.

Modern refrigerators are typically frost free. This means they remove moisture from the interior before it can freeze into an icy crust. The moisture has to go somewhere, so it is directed to a pan underneath the bottom of the refrigerator behind the kickplate at the bottom, and you'll usually find a cover that slides out. Over time, the pan can fill with a variety of debris and deposits. Clean it regularly. Remove the kickplate, slide the pan out, rinse it out, and slide it back into position.

**SAMPLE**

## Gas and Oil Heating Systems

Gas and oil heating systems use combustion—i.e., they burn fuel—to produce heat. The heat can then be transferred to air, as is the case with a furnace, and the heated air is then circulated through the house in a system of pipes, called ducts. Or the heat can be transferred to water; in this case, the system is referred to as a boiler. The heated water is then circulated through a network of pipes, which feed into a device in each heated room that spreads the heat—usually radiators or baseboard convectors, or circulates beneath the floor or ceiling as a radiant heat system.

### Combustion Can Produce Carbon Monoxide

Exhaust gases from combustion can contain carbon monoxide, a colorless, odorless and poisonous gas. When inhaled, carbon monoxide binds to the oxygen in your blood, and with enough exposure, can kill you. Carbon monoxide is increased when the system is not operating correctly, such as when it needs cleaning or adjustment, or when there is any blockage in the exhaust system. Your best protection is an annual servicing of the system by a qualified heating and cooling system technician.

Exhaust gases are vented out of the house through a special pipe called a flue, which can run through a chimney or in a separate metal vent pipe. This exhaust gas system is separate from the system that conveys warm air throughout your house. Combustion appliances and exhaust flues deteriorate with age. If your gas furnace is 10 years old or more, there could be cracks or pinhole leaks which could allow exhaust gases to escape. If they do, it is possible for them to mix with the warm air going throughout the house. This is how carbon monoxide spreads. As a result, your best safeguard is to have your system checked by a qualified technician. If there are any problems, have them repaired. If a replacement system concerns you, replace it with a modern, high-efficiency model.

Your flue needs to be inspected as well. Sometimes exhaust gases re-enter the house due to a blockage in the flue. It can be blocked by a bird nest, or part of the flue lining can fall off. Check the flue cleaned regularly by a chimney sweep so that blockage is removed before any harm occur. For added protection, you can install a carbon monoxide detector. These are similar to smoke detectors, emitting an alarm if carbon monoxide is detected. Prices range from \$30 to \$80 depending upon the model that you purchase. Use them just as you would smoke detectors: put them near the furnace or boiler, such as at the top of

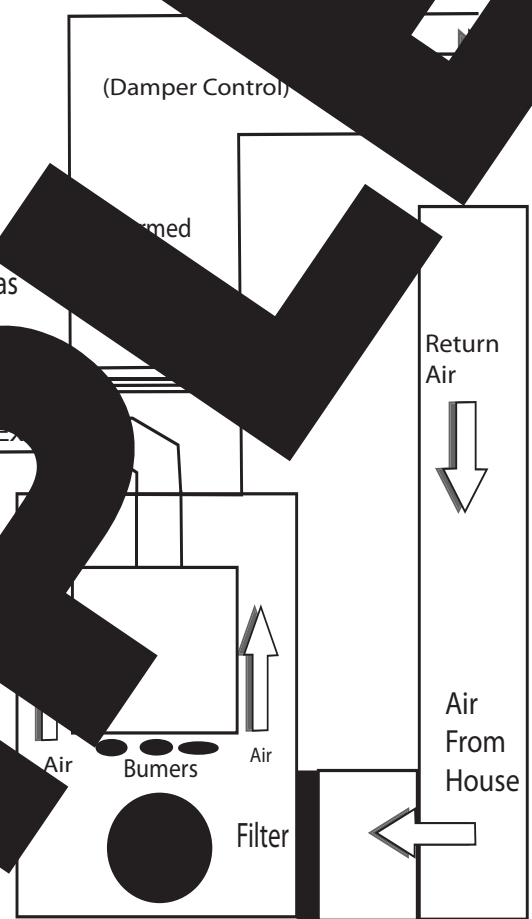


the basement stairs, and another one outside your bedroom. The size for these devices is small compared to the consequences of a major buildup of carbon monoxide in your home.

### Gas and Oil Hot Air Furnaces

Furnaces use either gas or oil to heat air, and then blow the heated air throughout your house. When you turn up the thermostat, burners ignite in a metal enclosure called a heat exchanger (sometimes called a combustion chamber in an oil furnace). The heat exchanger's job is to absorb the heat from the burner flames and then transfer that heat to the air stream which will enter your rooms. The air stream will not start as soon as you turn the thermostat up, because the heat exchanger isn't hot yet. There is a built-in delay, so you won't have cold air blowing into your house.

When the heat starts.. The blow... all... the heat exchanger... air is warmed. It is then blown through box-like passageways called ducts... heated air is introduced to individual rooms by small openings in the floor... registers. These typically have adjustment... so that you can open and close the air flow in specific locations... controls on the large ducts leading from the air supply... metal levers, which move in a limited arc, marked "closed" at... arc and "open" at the other. The lever controls a metal plate inside the... mounted in the air stream. When the control is in the "open" position... plate is parallel to the air stream, allowing it to flow freely. When "closed" the plate moves perpendicular to the air stream, blocking the flow. The... controls help you to direct and control the air flow in different sec-



**SAMPLE**

Most furnaces recycle air from the house for combustion and for air supply that provides heat to your rooms. There are air returns located at strategic points in your home, typically on each floor. Generally they are large rectangular grilles placed in walls, though in older homes they may be small, the same as registers for supply registers. Some new gas furnaces do bring outside air into the furnace for combustion: the 90+ units, (indicating an efficiency level of 90% or higher). These furnaces use plastic pipe for drawing outside air for combustion and for exhausting waste gases from combustion. Even though they draw outside air for combustion, house air is still re-circulated through them to be warmed and sent to the rooms again.

**Burners.** Gas furnaces typically have multiple burners, usually 3 to 6 of them. Heating capability is measured in terms of normal cubic feet of gas per hour, or BTU/H, and as a rule-of-thumb, each burner has a heating capacity of about 20,000 BTU/H. Oil furnaces, on the other hand, have a single burner, generally mounted at the bottom of the unit. It is often referred to as a "gun" burner because it "shoots" the flame into the combustion chamber. Advanced burners on oil furnaces incorporate an air intake and mixing system that is much like the blades of a jet turbine. This boosts the efficiency and the capacity of the system, and puts contemporary oil furnaces on par with the efficiency of gas furnaces.

**Furnace Filters.** Return air picks up dust and dirt in your home—regardless of how well you keep your home clean—and needs to be cleaned before it recycles through the furnace. The job of the filter. The filter not only keeps the operating parts of the furnace clean, but it also cleans the air you breathe. The most commonly used filters are the slide-in, disposable filters which you can get at your local hardware store. Usually they are inexpensive, particularly on sale. Some disposable filters contain activated carbon filtering material, or they have had a special process applied to them that gives them an electrostatic charge, and will cost more. Other filters are reusable. They are made of plastic or metal mesh, and can be cleaned with a hose and put back under a faucet.

Top-of-the-line filter is an electronic or electrostatic filter. These use an electric charge to ionize particles of dust, dirt and pollen, which then stick to a special screen. An electronic filter is a special installation, and expensive (\$600-\$800), but is very efficient at removing pollutants from the air; most will remove 95-99%. They also should be cleaned regularly, so they are designed with sections that slide out for cleaning. Whatever type of filter you may choose, remember that a clean filter is key to proper furnace operation, and

it is *key to maintaining your health as well, so change or wash your filter every 30 to 60 days, regardless of the type.*

## Maintaining Your Furnace

Maintenance is the key to dependable and efficient service from your furnace and to maintaining safety. Both gas and oil furnaces should be inspected annually. A gas furnace is subject to rust, which can be caused by excess water vapor in the exhaust. When natural gas is burned, water vapor is one of the exhaust by-products. In today's higher efficiency furnaces, a poorly vented and poorly serviced gas furnace may be subject to excessive water vapor in the exhaust and some of it can simply come back down the flue into the living space. This can start to build up, weakening the heat exchanger walls. The cracks or pinholes in the heat exchanger that can allow the gas to mix with the house air you are breathing. Carbon monoxide is a colorless, odorless gas that can enter your home that way. Annual maintenance is a major step toward preventing rust build-up and the problems it causes.

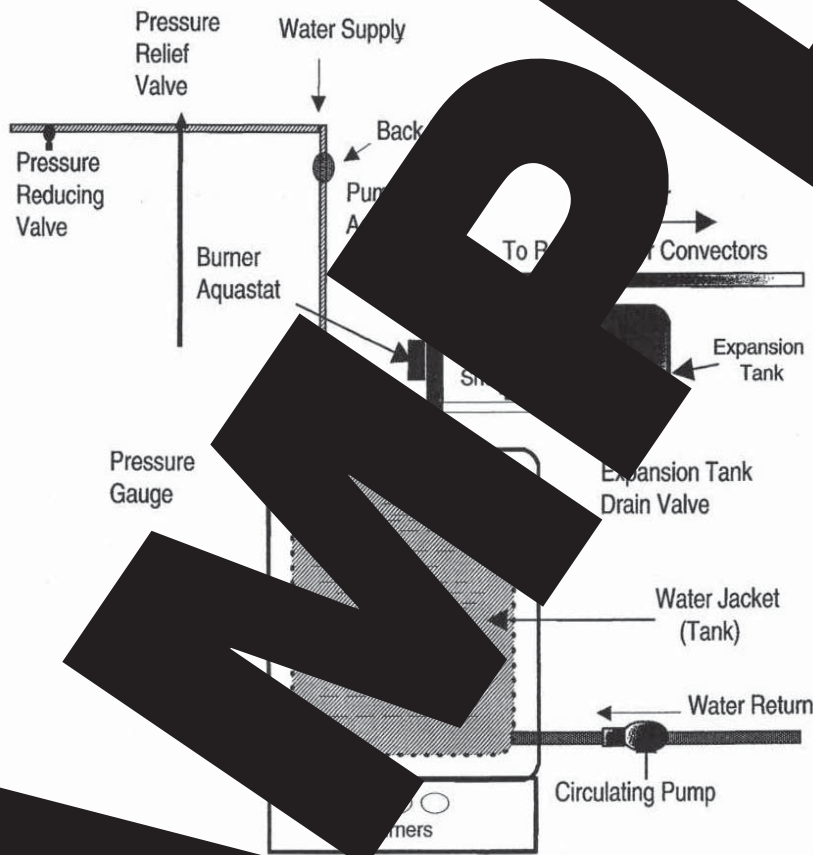
Oil furnaces need annual tune-ups. All circulating parts should be cleaned, and the air/fuel oil ratio corrected. The burner should be properly calibrated. Otherwise, the oil furnace can produce soot (black, powdery residue) due to inefficient combustion. This soot can get into the exhaust and can settle on your home's exterior. When it rains, the water can combine with soot to stain and streak your roof and home's exterior. Proper annual maintenance can prevent this. An oil furnace has an oil filter between the oil tank and the burner, put there to filter out any sludge that may be in the line. This filter needs to be changed each year as part of your annual tune-up.

## Hot Water Boilers

Homes that use water use a boiler which feeds heated water through pipes to radiators, baseboard heaters, or pipes which run under the floor or in the ceiling in rooms as radiant heat. When you turn up the thermostat, burners ignite a tank (water jacket) to heat the water inside. The burners must use either oil or gas for fuel. When the water reaches

a pre-set temperature, a circulating pump comes on, which forces water through the system. The hot water circulates through the house, and then returns to the boiler in a separate piping system.

Schematic of Hot Water Heating System



Hot water heating is a low-pressure system. Pressure is measured in pounds per square inch (psi). When the system is cold, the pressure should read approximately 15 psi. As the water is heated, the pressure should not measure above 30 psi. If it does, safety devices will automatically trip and the system will shut down.

**Expansion Tanks.** The hot water boiler is 100% full of water. When the burners come on, the water heats and expands. The system has an expansion tank to receive a portion of the expanded water so that the pressure will not rise too high. The water will then circulate through the house. In older systems, the expansion tank is an elongated cylinder, filled with air. As the water expands, it pushes its way into the tank against the air cushion. Only so much water can enter the expansion tank since the air cushion is pushing back against it. This is the normal operating pressure in the system. Then when the system shuts off, the water cools and the cushion of air pushes the cooled water back to the boiler, refilling it.

Newer hot water systems use a different style of expansion tank—a flat, round cylinder—often red—often called a compression tank. These are located just above the boiler itself, sometimes in the basement. Instead of using air as a buffer, they contain a thin, flexible membrane. As the water expands, the membrane stretches as the expanded hot water pushes against it. When the water cools, the membrane then pushes water back as the water cools.

Older expansion tanks can become problematic if the water absorbs the air in the tank and there is no cushion. This can lead to a drop in pressure. This acts to reduce the amount of water available to the boiler and the remainder of the system, and pressure in the system drops below normal. The system will then shut down as safety devices are activated. A pressure relief valve will activate and the pipe on that valve will discharge water. The remedy is to drain the expansion tank. To do this, follow these steps:

First turn off power to the boiler at the electrical service panel; look for the circuit breaker or fuse for the boiler circuit. Then turn the expansion tank shut-off valve to the “off” position. On an old expansion tank you will find a faucet-like drain valve. Attach a garden hose to the drain. Next look for a small air-release valve on the tank itself. Use a wrench and open it. The tank should now drain to the floor. When the tank has drained, reverse the steps. Close the air release valve. Then turn the shut-off valve on the expansion tank. Open the shut-off valve part of the way until you should hear water running back into the expansion tank. When the water stops, open the shut-off valve the remainder of the way. Then turn the pressure up to the normal range, and when it reaches 15 psi (pounds per square inch), turn the power to the system back on. One final step: when the system warms up, you will need to bleed air from the radiators or convectors. Start at the top floor and work your way down.

Water-logging should not occur with a membrane compression tank. If it should occur, the tank probably has a ruptured diaphragm inside. In this case, the

entire tank will have to be replaced. *Shut the system down and call your plumber person.*

**Safety Devices.** A hot water system has numerous safety devices that automatically trigger in case of a malfunction. There is a pressure reducing valve which reduces the pressure of the water coming into the system to the desired 15 psi level. There are pressure relief valves which will trip if the pressure in the system exceeds 30 psi, releasing the water down an attached pipe. (This is similar to the TP valve on your water heater.) There is a burner aquastat—somewhat similar to a thermostat—that monitors the temperature of the water in the tank and shuts off the burners if the temperature gets too high. And there is also a pump aquastat, which is, strictly speaking, not a safety device, but rather it automatically controls the operation of the circulating pump. When the temperature of the water reaches the pre-set point, the aquastat turns on the pump and allows the water temperature to drop to a second pre-set level. Each of these controls makes the hot water heating system a dependable and enjoyable one.

### Steam Heating Systems

Hot water systems are replacing steam systems wherever possible. The two systems are similar in most respects, but with two significant differences. A steam system works by gravity: the hot moist air rises to the top of the house and is being forced by a circulating pump, whereas most hot water systems circulate almost the hot water flow throughout. The other distinction is that steam systems are not 100% full of water like those in the hot water system. A steam boiler is only about one-third its volume occupied by water, and the remainder occupied by steam. The combination of water—usually with minerals in it—and air leads to a buildup of scale and sludge in the boiler and piping. These must be cleaned out regularly if the system is to function. It is this cleaning requirement that has led many homeowners with steam systems to convert to hot water systems when possible.

SAMPLE

## Heating With Electricity: Electric Furnaces, Heat Pumps

### **Electric Furnaces**

In many homes the heating system is electrically powered. One system is the electric furnace, which functions like a gas or oil furnace and uses combustion to produce heat. Rather it uses electrical resistance heaters to provide warmth to the air that blows throughout the house. Because there is no combustion, there are no concerns about carbon monoxide or water vapor or exhaust gases. There is no exhaust since nothing is being burned. The electric furnace is a dependable and long-lived heating system and can perform satisfactorily for many years. However, it is an expensive system to operate because the cost of electrical power far exceeds the cost of gas or oil in most areas. For this reason, electric furnaces are rarely installed in new construction.

### **Heat Pumps**

In electrically powered systems, the electric furnace has been replaced by the heat pump. Like an electric furnace, a heat pump does not use combustion to produce warm air. It does not burn any fuel. Rather, it uses principles of thermodynamics to absorb heat from a source (usually, the outside air), transport it inside the house and release it into the house air. To do this, it uses a refrigerant, usually R-22 and sometimes Freon DuPont's brand name. R-22 has the unusual property of being capable of absorbing warm air from a source, transporting it anywhere, and releasing it elsewhere. As noted, the typical heat pump draws warmth from the outside air, and is referred to as an air source heat pump for this reason. In the heating mode, the heat pump will draw warmth from outside air, transport it through copper tubes and then release it inside the house.

**Air Handling Unit** A heat pump consists of two units. First is the inside unit, often called the air handler. It has two compartments. Inside one is a large fan (the blower). The other compartment is a coil of copper tubing that looks something like an automobile's radiator. It consists of a series of coils weaving through a finned metal structure. This is the air exchanger where R-22 circulates through coils, meets the inside house air, and the warmth collected outside is released into the inside air. The warmed air is then blown throughout the house by the fan, and is channeled through a system called ductwork.

# A Heat Pump Consists of 2 Units

This Is The Outside Unit, The Compressor-Condenser, Which Processes The Refrierant and Sends It Indoors

This Is The Inside Unit, Called An Air Handler

This Is The Inside Heat Exchanger

Outdoor Heat Exchanger(Coil)

Fan Pulls Air and Blows it

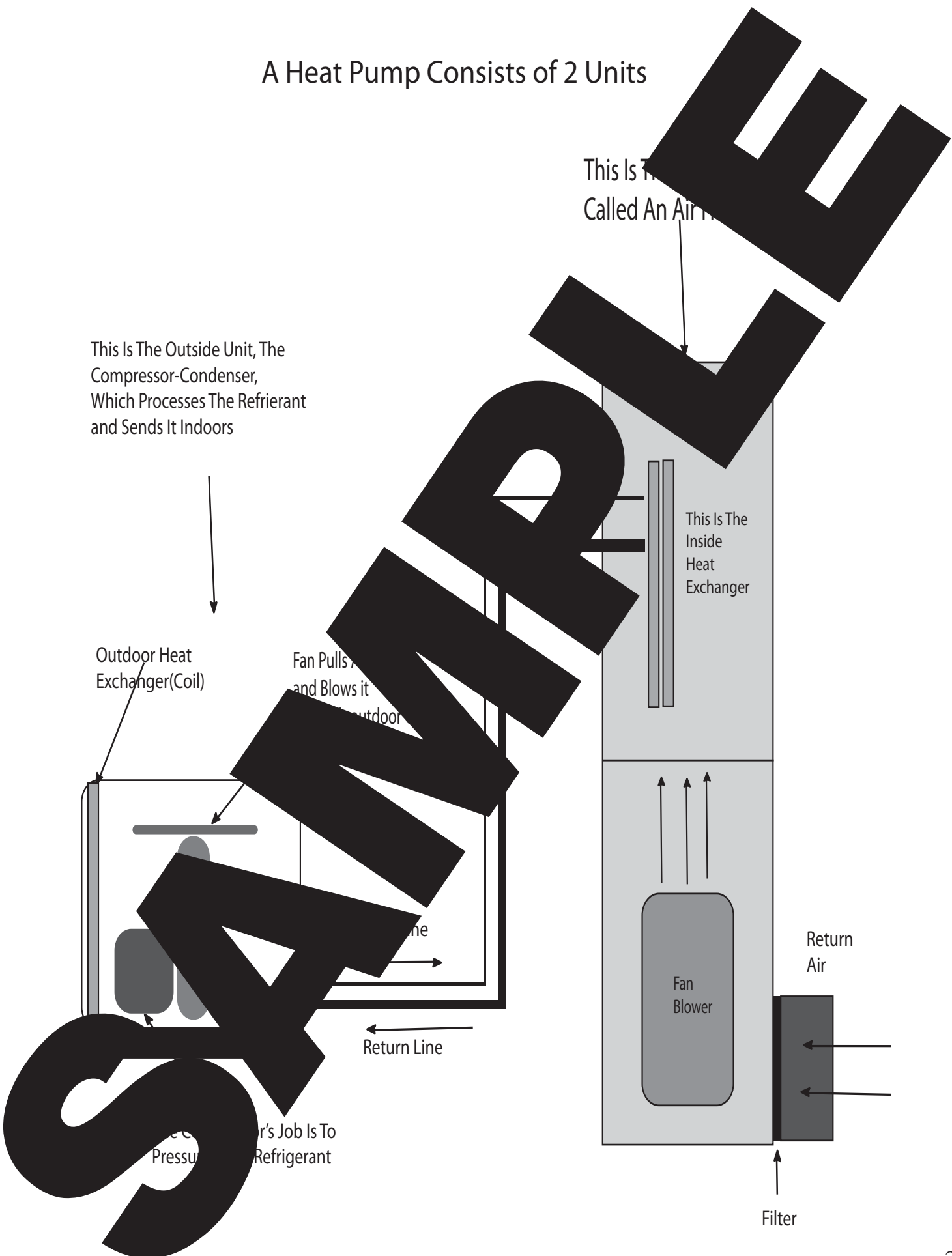
Fan Blower

Return Air

Return Line

Filter

The Compressor's Job Is To Pressurize Refrigerant





*Clean equipment is key to the proper functioning of a heat pump. The first step is to maintain a clean filter. The filter cleans the air before it passes through the air exchanger. Dirty filters lead to clogged air exchangers, and they can damage the system. Change or clean the filter regularly—every 30 days.*

The filter is inside the return air ductwork, usually at the bottom of the air handler in the basement. (However, sometimes it is mounted inside a wall.) Electronic filters are often mounted on heat pumps and perform extremely well in these installations.

**Compressor.** The second part of a heat pump is the compressor, commonly referred to as the compressor. (Actually the unit is a compressor and condenser.) It houses equipment which circulates the refrigerant from the unit inside the house. There is a fan inside the unit, and proper operation of this fan is vital to the system's functioning. Keep shrubs and bushes away from the unit and the fan. Allow approximately 30 inches of free space on all sides to provide proper ventilation. If a clothes dryer vent is nearby, be aware that lint from the dryer vent will be drawn into the fan, and can clog the unit's operation. So you would be smart to relocate the dryer.

The compressor unit must be level. Vital liquids and gases are flowing inside, and a severe tilt can cause leaks or a malfunction. It is common to see tilted compressors in newly built homes. This is caused by settlement around the foundation, especially in the backfill area established during the construction. The backfill area tends to settle, and since this is typically where the compressor is located, when settlement occurs, the compressor tilts. If you have a heat pump, be aware of this, and at the first sign of tilting, have the unit re-leveled.

The compressor is the part which must be periodically replaced. The design life of the compressor is typically 15 to 20 years, but few make it past year 10. The average life is 6 to 8 years. The reason is that many homeowners don't understand that heat pumps need regular servicing—at least once each year. And they have to have a clean air flow, which means a clean filter. If you change the filter regularly, and if you have a qualified heating and cooling company service your heat pump regularly, you should be able to get the full 10 years or more from your compressor. On the other hand, if the filter isn't changed regularly, and if the system is not serviced, it may not even last for 6 years! The compressor is typically replaced at the factory when it is manufactured, and few can be repaired in the field. For this reason, when your compressor fails, more than likely the compressor-condenser will have to be replaced.

**The Art of Heating With A Heat Pump.** A heat pump should not be treated like a furnace. A heat pump works best at maintaining a temperature that allows the basic thermodynamics of the R-22 to operate at high efficiency. If you turn down a heat pump thermostat at night, and then quickly turn it back up in the morning, you overwhelm the heat pump's capability to respond. It has a back-up source of heat: electrical resistance heating elements. These elements are built into the inside of the heat pump. They provide back-up heat in very cold weather, and to serve you in case of an emergency. As the outside temperature drops, these elements will turn on periodically to assist the R-22 based process of absorbing outside heat. (You may have a switch on your thermostat that comes on when the electrical elements are activated.) If you rapidly turn the thermostat up, you will trip these electrical heating elements yourself. You'll get the extra heat, but you'll also trip the thermostat at a desired temperature, and keep it there until you forget it. Leave the thermostat alone. Your system will operate to maintain the temperature and it will do it automatically at its most efficient mode of operation.

Those same back-up heating elements are also used if your compressor ever gives out in the middle of a cycle. If that happens, you will lose all your heating capability. But, don't panic. Turn the thermostat setting to emergency heat. That converts the unit into electric resistance heating, and you'll get heat in a hurry. But the heat is expensive because it's 100% electric resistance heating.

**Defrosting.** On a cold day you may be startled to see your heat pump compressor explode in a cloud of smoke. Don't be alarmed. Ice has built up and it has automatically defrosted. Immediately it blows hot air through the compressor, and when it's done, the smoke will disappear. Do not smoke.

## **Heating With Wood: Your Fireplace**

Many people use fireplaces, fireplace inserts or wood stoves as heating devices. One of the critical components of this heating approach is the chimney and flue.

### **Escape Route For Exhaust Gases**

A masonry chimney consists of an outer shell and an interior flue liner made of clay tile (terra cotta), poured concrete, or metal. The flue liner directs exhaust gases up the chimney, and protects the chimney wall from damage and corrosion. A flue is sized according to the type of equipment it serves. If there is more than one flue, each designed for a specific task.

Masonry chimneys that are well built are best for long life, but they can experience problems. Deposits can build up inside, blocking the flow of exhaust gases, and causing a deterioration of the chimney.

There are a number of materials which can cause deposits in your flue and chimney. The primary concern is water vapor, soot, and creosote.

### **Soot From Oil-Fired Equipment**

Soot is a natural byproduct of combustion. The amount of soot produced is dependent upon how well the unit is tuned, that is, adjusted for proper fuel/air mixing, and how much air is available for proper combustion. Poorly tuned units produce excessive soot. The soot can accumulate on the walls of the flue liner, and can lead to a blockage of the liner itself.

### **Water Vapor Condensation From Burning Gas**

When gas is burned, water vapor is a byproduct released into the exhaust. When the exhaust temperature is high, the water vapor simply evaporates. But lower exhaust temperatures can cause condensation to occur inside the flue liner. The water leads to the deterioration of the terra cotta flue tiles in the chimney, and this deterioration can lead to blockage of the flue itself. When gas logs are installed in a fireplace, there are special requirements for venting the exhaust gases up the flue. Make sure the installer has indeed followed those instructions so that you can avoid the flue tiles.

## Creosote From Fireplaces, Stoves and Stove Inserts

When you burn wood in your fireplace, combustion produces a byproduct called creosote. Creosote is a brown or black flammable residue that deposits in the smoke chamber of the chimney and the flue liner. In severe cases, creosote can glaze and become hard as ceramic. Creosote can ignite and cause a chimney fire reaching almost 2,000 degrees F. *Creosote needs to be swept out of the chimney by a professional chimney sweep every 1 or 2 years, depending upon the type of wood you burn.*

The typical fireplace has a large firebox and a correspondingly large chimney vent to accommodate it. However, if you have a wood stove, you will likely need some modifications. A wood stove has a small firebox and a correspondingly smaller flue. If a wood stove is accidentally hooked to a fireplace flue liner with no adaptation, exhaust gases will slow and cool as they travel through the oversized flue. They can produce water vapor, or condensation, which is typically where the more dangerous form of creosote, yellow creosote, originates. To overcome this problem, at a minimum there should be a transition pipe added to the back of the stove, which then extends inside the chimney to join the flue liner. Even better, the new stove vent should extend all the way to the top of the chimney. The vent may be made of stainless steel, cast-in-place (or pumped) concrete, or a new ceramic tile liner can be installed if the stove is removed, the new flue liner will have to be removed.) And, if you have a wood stove, it is very important to have a chimney sweep every year.

## Your Air Conditioning

Central air conditioning is now a standard feature in homes. Central means that there is one system which serves the entire house. Air conditioners consist of two parts. The first is inside. It houses an evaporator coil and a fan (blower). This unit is often referred to as an air handler. It is connected to ductwork which distributes the cooled air throughout the house. If you have a furnace for heating, the evaporator coil will usually be mounted on top of it so that the furnace's fan can also serve the air conditioner. There will be a small pipe at the bottom of the air conditioning unit. This is a drain pan which precipitates as the air conditioner cools the air. The water in the pan below the evaporator coil, flows into the condensate pan and then flows out of the house.

**SAMPLE**

The second unit is typically located outside the house in the yard. This unit is referred to as the compressor. There is a large fan inside, with several openings in the frame. Inside there is also a sealed compressor, which manipulates the refrigerant, which many people call Freon® (actually DuPont's trademarked product) to produce the cooling effect. The refrigerant is transported from the external compressor-condenser unit to the evaporator coil inside the house. The refrigerant flows through a series of tubes built into the coil, and then returns to the house. The heated refrigerant is then conveyed back outside via a larger copper tube wrapped in insulation, where the heat is then released into the air. This process cools the house. And it pulls moisture from the air. Condensation. This is critical because if the moisture content in the air is high, you would feel as though you're living in a cold wet cave.

### Maintenance Procedures

Most maintenance tasks should be left to a qualified heating/air conditioning contractor or service. The unit should be serviced at least once a year, at which time the technician will check all operating components, including the refrigerant levels in the compressor-condenser. In addition to professional servicing, though, your primary responsibility is to keep the air filters clean. Change your air filter every 30 days, install a new filter (if you're using disposable filters) or wash the filter if you have the reusable type. Don't run your system without a filter. Dirty filters allow dirt and dust to accumulate on the bottom of the air conditioning coils, restricting air flow, and forcing the unit to struggle to maintain a consistent airflow. This can damage the system.

Periodically check to see if the condensate line is working. Is water actually coming out of the air conditioning unit? From time to time, the condensate line can get clogged with a piece of dirt, lint or rust. If this should happen, the condensate will collect in the pan and then will overflow. It can get into the components and cause rust. Observe the condensate pipe when the air conditioning is running. If water is coming out. If not, call your air conditioning service for a check.

Also check periodically to insure that your outside unit—the compressor-condenser—is level. This is a critical fluids and gases circulating inside the unit, and it must be able to do so properly. In many houses, especially new homes, there can be a slight slope within the first 4 to 6 feet from the foundation wall. This can cause the compressor to tilt at an awkward angle, and a severe tilt can cause serious damage to the unit. If you see your compressor/condenser begin to tilt, you can shim it to level it.

# Your Home's Electrical System

Your home's electrical system is somewhat similar to the human nervous system with a brain and nerves running throughout the house. The electrical panel box is the brain. Inside this box, main power lines bring electricity into the house. Branch lines (circuits) take electrical power to the parts of the house. The main lines are called service entry lines. In most homes there are two, each bringing 120 volts into the house. Smaller circuits—those for lights, outlets and most appliances—use 120 volts. Heavier appliances will use 240 volts. There is also a third main line called the neutral, sometimes called ground. This wire carries electricity back out of the house, to the transformer where it is generated.

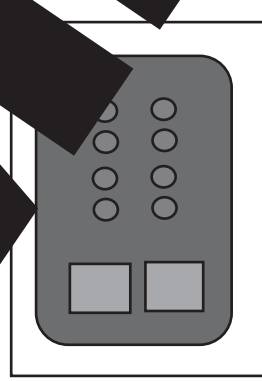
## Grounding

There is also one more main wire, the grounding wire. This wire runs from the panel box to a connection at the neutral to metal ground rods in the earth. This might be a metal water pipe line. Or it might be a separate line driven into the earth. Should you ever need to follow this wire to ground, you will find it in the earth. If your incoming water line has a heavy-duty electrical ground rod connected to it, in all likelihood, this is the ground wire. On the other hand, if your ground rod is outside the house, it will be near your electric meter. You will see a line running to the ground where it attaches to the top of the meter.

## Overcurrent Protection

Your electrical panel box will contain either fuses or circuit breakers. These are devices that act as overcurrent protection. They prevent dangerous heat build-up and a potential fire. If a circuit becomes overloaded, or experiences a rapid power surge, heat can build up in the circuit wire inside the walls. Unless the flow of current is stopped, the insulation around the wire can melt, and the heat can cause a fire. The overcurrent protection device is designed to prevent this. The heat is

Uses Fuses for Overcurrent Protection. This Type Uses Circuit Breakers.



This One Uses Circuit Breakers



SAMPLE

transferred to the circuit breaker or fuse in the electrical panel before it reaches a pre-set level, the breaker then trips, or the fuse blows, shutting off current in the circuit. Should this happen, determine the reason. Once the cause is identified, reset the circuit breaker, or replace the fuse. *(If you determine that the problem was a faulty appliance, be sure to have it repaired or replaced.)*

Circuit breakers and fuses—and wires conducting current—are designed to handle both the current flowing through them and the devices each circuit is wiring. The size is expressed in terms of voltage and amperage. Voltage is the “push” in an electrical current. In most houses, both 120 and 240 volts are available, to be matched to the requirements of the appliance connected to the circuit. Amperage is the ability of a wire to allow that flow to go through it. The thicker the wire, the more electrical energy that can safely go through it. Air conditioning and appliances—air conditioners, electric stoves, clothes dryers, and so on—require large wires and overload protection to handle the high current. Living circuits use smaller wires.

Wire size is expressed as a gauge number. Although it may sound backwards at first, the larger the gauge, the smaller the wire. The smallest wire commonly used for electrical systems is for lighting and outlets, and is typically #14 and #12 AWG. When large appliances are wired, the gauge number drops but the wire size increases: #10 and #8 AWG wires are commonly used on these devices and each is much larger than #12 AWG for lighting circuit wiring. Smaller size wires cannot carry as much current and will overheat quickly if subjected to too much demand, which can start a short circuit. Each component must be properly sized if it is to work safely.

Don't accidentally create an imbalance. For example, if you are ever tempted to increase the size (ampere rating) of a fuse (or a circuit breaker) that is continually blowing (tripping)—don't do it. A larger fuse or circuit breaker will require far more heat than the wire in the circuit is designed for, so the wire will continue to overheat until the insulation around it melts or bursts into flame, but the protective device (fuse or breaker) may not be activated because, ironically, there may be no heat at the device to tell it that something is wrong. A fire can be the result.

The same problem occurs when electrical extension cords are used to extend the electrical system to areas of the house that don't have adequate circuits. Only the situation is much worse. An extension cord typically can stand so much less heat than the wire in the house. The fuse or breaker needs to detect the problem before it melts and bursts into flame, but the certainty of a fire tends to grow quickly. If you must use extension cords, use them only to extend the reach of one outlet to one



appliance or device. (Exceptions include the multiple outlet, heavy-duty cords that serve a work station, such as a computer station. However, some appliances will pull so much power when operating that loss of power to other parts of the circuit can be experienced—lights dimming, for example.)

Never use extension cords to wire a room that doesn't have electrical service. Sometimes it may be tempting. You may be creating a small office or workshop in previously unused space, and it would be simple to string extension cords throughout that area for lights and equipment. But remember that you are literally playing with fire. The money you save by not having an electrician install a proper circuit may literally go up in smoke if a house fire breaks out.

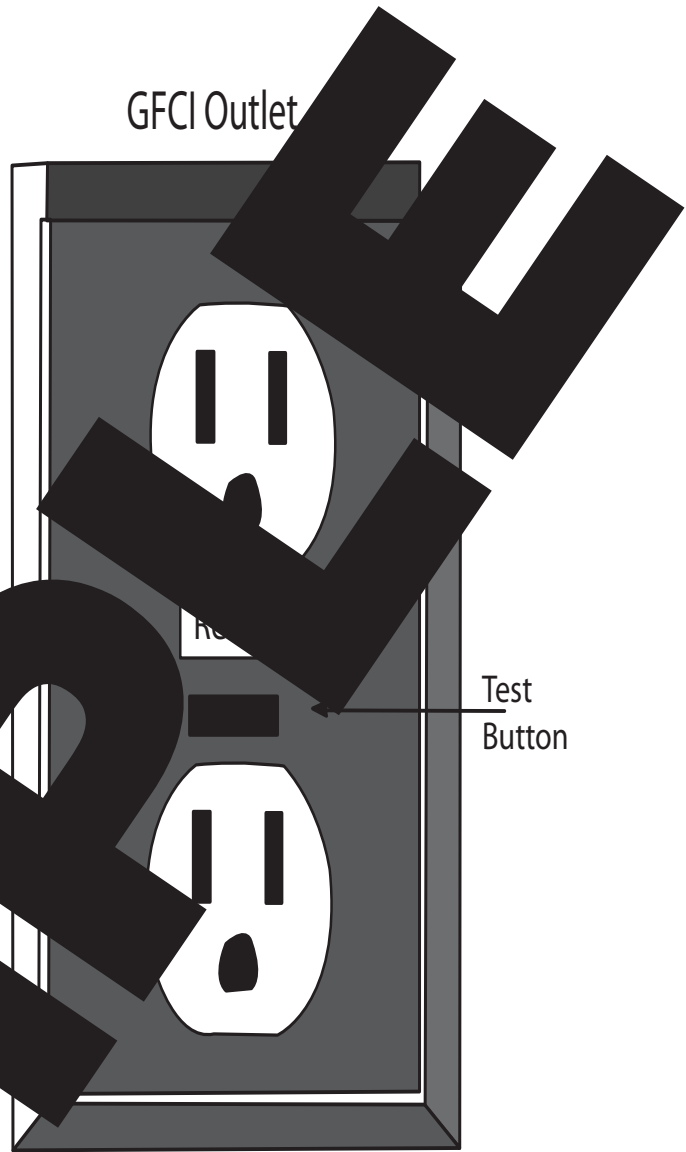
### **Maintaining Your Circuit Breakers**

If you have circuit breakers, here's a simple maintenance task you should perform every 6 to 12 months. Open the door to your panel box cover. Then one by one, turn off the circuit breaker and turn it on. Do not do this with the main breaker if you have one, just individual circuit breakers. If you have any critical equipment on a circuit that could be affected by power loss, leave that one alone too. There is a possibility that the breaker will not reset and will have to be replaced. In fact, that's what you are testing for—whether that breaker is operating properly. So use good judgment in selecting which breakers to test.

### **GFCI: Ground Fault Circuit Interrupter**

Many homes have GFCI outlets to prevent fatal electrical shock. All homes should. They're called Ground Fault Circuit Interrupter. They shut off power from the outlet if the current is redirected to you rather than to the appliance you are using. When the full flow of current from that outlet can travel to your hand, 15 to 20 amps can stop your heart, and it only takes 3 amps to stop your heart. Electrical accidents usually happen in bathrooms or in the kitchen—you're just out of the shower, or your teenager fishes a fork into a toaster to dislodge a stuck slice of bread. Accidents occur in garage workshops when your power drill has a loose wire that touches the outer case just as you pick it up. It only takes a split second for tragedy to strike. That's where GFCI comes in handy. It is sensitive and fast. It can detect as little as a .005 amp variation in electrical flow, and will shut off power in 1/40th of a second! Not bad for a device that costs only \$7 to \$8 for parts.

But what if those GFCI outlets aren't working? Almost a third of GFCI's tested still carry electrical power, but the safety feature doesn't work. How can this happen? Maybe the GFCI wasn't installed properly, or perhaps the product was flawed in manufacturing. Maybe the outlet has been painted. Whatever the reason, you may be counting on protection that isn't there! How can you know? Your best bet is to use an outlet tester with a GFCI test button, which will show whether the protective system is working. Another is to push the button marked "test". The "reset" button should pop out, and the current in the outlet should stop. If you push the reset, and the power should come back on. Do this every month. If either the "test" button or the "reset" button does not work properly, or if power fails to shut off, have an electrician replace the GFCI outlet.



GFCI protection can be installed using a dedicated circuit in the main electrical panel box, with a special circuit breaker. The circuit breaker will look different from the other breakers because it has a large button (sometimes red, white or yellow) with the word "Test." Locations in the home needing GFCI protection are tied into a dedicated circuit. This is there to be used. On a regular basis, simply push it. The breaker will trip to the "off" position. Then reset the breaker to restore power. If the button won't push in, and the breaker won't trip, call an electrician in your area and have the breaker replaced. It's not working, and you have shoes on your feet. GFCI protection at key locations in your home. Some older homes may not have GFCI protection at all, but should. The solution is simple and relatively inexpensive. Have a licensed electrician install GFCI outlets at key locations—bathrooms, kitchen, garage, exterior outlets, for example. The few dollars you could save could save your life.

## Your Home's Interior

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Today interior walls are generally constructed of gypsum board, often referred to as drywall or wallboard.

The gypsum board is nailed or screwed to vertical support pieces, usually wood, referred to as studs. Where drywall sections join, joints are covered with a strip of special tape, and with metal pieces at corners. Joints are then finished with a joint compound, sometimes referred to as spackle.

### Nail Pops In Drywall

If you have a new home, you're familiar with the blemishes on your walls that appeared in the first year you were there. These are commonly called nail pops. These are points where a nailing nail or screw is pushing, or pulling, against the finished surface of the wall. Typical nail pops appear due to a drying—and slight shrinking—in the wood studs, the drywall, and because the house is settling in on its new foundation. The wood throughout the structure is drying to a stabilized level. In the process, the wood shrinks, but the gypsum board attached to it does not shrink, so when the wood pulls on the joint, and the gypsum board suffers slight movements in the house puts stress on these points of attachment, which can result in nail pops or small cracks at the joints.

These blemishes can be corrected. The pops can be repaired by scraping or cutting out the nail, filling with joint compound (spackle) and lightly sanding after the spackle has dried. Then touch up with the same paint as originally used. Cracks and openings appear at the edges of walls as well, where the edging tape is used. The line where the tape shows, with a hairline crack. These too can be repaired in the same manner as the nail pop, with joint compound, sanding and repainting. A more extensive repair is called for if the gypsum board is hit, and broken or crushed. Typically the broken area must be removed, replaced with a plug of wood that is the same thickness, and the edges carefully spackled and sanded. Small dents and dings can be covered with a piece of special perforated repair tape, fully coated with spackle, and then carefully sanded before painting. The repair work requires training and experience, and is best left

## Plaster Walls

Many older homes have plaster walls. Plaster was installed over a support structure called lath, often thin strips of wood, with the plaster being applied in thin layers, curling around and locking on. Sometimes plaster was installed over gypsum board with holes in it which allowed the plaster to enter and lock on. Plaster is somewhat like cement, but thinner, and there is not any flexibility in a plaster wall, so it is prone to cracking. Over the years your house will settle and as stresses are put on the plaster walls, and then the plaster cracks, especially at the corners of windows and doors. If the crack is hairline you can easily patch it. With a little care, the wall can be restored to its original condition.

The biggest problem for plaster walls is water. Water from leaking fixtures not only create problems for the plaster, but also can rot the wood lath or cause gypsum lath to crumble. If this should happen, a major repair job ahead, because the damaged plaster and the rotting wood lath both be cut out. Plaster work is an art. If you have a home with plaster walls, we recommend that you locate someone who is experienced and skilled with plaster. Ask at hardware or paint stores for the names of qualified plasterers.

## Ceilings

Ceilings are like walls. They are constructed of gypsum board placed over wood supports, while the older ones were plaster over either wood lath or gypsum lath. The same principles apply to them as apply to walls. Maintenance usually is minimal. The most common crack where the ceiling joins the wall where joint compound has dried and cracked because there has been some movement. If the crack is small, a little touch-up with caulk and repainting ought to do the trick. On the other hand, if the crack is larger, it will be difficult to completely hide it. You may want to think about installing crown molding to cover the separation and add a decorative touch.

On occasion ceilings sag. This may be due to the gypsum drywall panels loosening, or if there is plaster, the plaster coats may be pulling away from the lath underneath. It might also be structural, such as an overloading of a ceiling joist or truss above. It could be water—a leak which is working its way behind and under ceiling material and causing deterioration. If this condition develops, call for professional help.

## Windows

Windows should be as airtight as possible, and they should open and close easily. Windows are the primary avenues for warm air to escape the house in winter and for cold air to leak in. Air filtration can occur around a window. Windows need to be well sealed with caulk around the framing. If you have single-pane glass, the cold can come straight through the glass. You can install storm windows or replace existing windows with multi-pane (insulated) glass. The addition of storm windows will be less expensive. One type is the seasonal storm window, which fits on the exterior window frame, secured by hooks and clamps, and covers the entire window. They will admit light, but are fixed and cannot be opened. In winter, they are taken down.

An alternative is the permanent sash, either wood, vinyl, or aluminum, installed on tracks either inside or outside your existing windows, that can be opened or closed. One type of panel features a combination of storm windows and screens, which allow the storm windows to be opened, but the screens can be closed.

Bear in mind that most storm windows have special drain holes (weep holes) installed at the bottom part of the frame to allow moisture on the inside to drain out, keeping the frame and the wood around it dry. They must be kept open. In your zest to caulk windows, be thorough, don't caulk these! Also remember that windows should open and close easily. When you are putting paint on them, it's easy to get the paint underneath the glass. If it dries, in the area where the edge of the window fits in the frame, you're going to have paint stuck windows.

## Doors

Many interior doors are hollow, but there is a skeleton of wood members inside with a thin skin of wood or fiberglass over it. They are light and relatively inexpensive. But it doesn't take much to punch a hole in one. If this happens, don't spend time trying to repair it. Go to your local hardware store and purchase a replacement. In most cases, you should be able to mount the new one with the same hardware. Sometimes a door starts to stick at one corner. This is typically due to some settlement or settling of the house, causing the door frame to be out of plumb. If it isn't obvious, the door can be removed and the sticking edge planed down slightly to solve the problem.

In other cases, if the door is severely sticking, and if any other doors or windows in the same area are sticking as well, they could be out of rack, which may indicate a more complex problem involving the home's structural system.

Potentially there has been substantial movement in the house. This should be investigated. As a first step, call a professional home inspector to investigate and let the inspector determine whether a licensed structural engineer should be called for consultation.

### Attics

Attic design and construction has changed remarkably. Houses today are supported by a supporting structure for the roof made from trusses—engineered structures built of small dimensional lumber, but which have great strength. The truss keeps its strength so long as each member is in proper position, is properly joined and is not under undue stress. But if you place a great weight on the bottom piece, that chord can deflect, placing stress on the sections and joints which hold the truss pieces together. The bottom chord can deflect downward causing bowing in the ceiling below. So don't put any heavy objects up there. Never cut or remove any section of a truss. *Any engineer will tell you that structural balance inherent in the truss will be disturbed and the structural integrity of your roof can be severely compromised.*

SAMPLE

# Your Home's Exterior...

A home's exterior consists of exterior trim, wall covering, windows, the roof covering, porches, the garage or carport, chimney, gutters, and downspouts. Some of these have already been discussed and won't be covered here.

Fortunately, newer homes have exteriors planned to be as maintenance free as possible. A newer home may feature brick veneer at the front, combined with either aluminum or vinyl siding on the sides and rear elevations. These materials are, for the most part, maintenance-free. But your home may not be new, and the exterior may not be quite as maintenance free. Even if new, your home's exterior will still need a periodic maintenance program to protect the materials found there. The specific maintenance program depends upon the materials used and their current condition.

*The single biggest threat to a home's exterior is water. High winds might tear off roof shingles, hail can dent aluminum siding or crack vinyl siding; but rain—and the moisture contained in soil, bushes and shrubs—has the most relentless attack. Rain seeps into the joints between bricks or stones and deteriorate mortar; small pebbles in water can erode and cause the mortar or the face of the stone to pop off. Water can get under wood siding or trim, and the wood can rot.*

With a visual inspection of the outside: simply walk around the exterior and look at it carefully. On higher sections, you need not climb on a ladder. Use a pair of binoculars or a camera with a telescopic lens: these will effectively bring the height down. Allow an inspection of areas that are difficult to access or difficult to see. Use a checklist to determine which items require attention and then match the recommendations in the sections below to determine what actions should be taken.



## Exterior Trim

The trim on most homes is made from wood, and can be found around windows (frames and sill), doors, porch columns and attic louvers and eaves of the roof overhang and edge. The part of the roof overhang that runs parallel to the sky, is called the soffit. The trim piece mounted flat against the soffit, or at the eaves (on the ends of the house) is called the fascia.

Each part of this trim needs to be kept well-caulked at joints and should have a good protective coat of paint or stain.

Should the joint caulking dry and fall out, or should the protective paint or stain coating wear thin and crack, peel or chip, the trim becomes vulnerable to water and rot.

Some parts of the trim are more accessible than others. Working on first floor windows and porch columns is easy for the homeowner, and does not require climbing any tall ladders. A step ladder typically is sufficient. A trip to a quality hardware store can supply you with the necessary exterior caulk and good quality paint. At that point, it's just a matter of budget.

But other parts are not so easily accessible: second story windows, fascia and soffit. Working on these parts require juggling caulk and paint at the top of an extension ladder and are not easily undertaken by the homeowner. Any work involving heights can pose a risk, so for work on these parts of your home's trim, you probably want to hire a professional painter.





## Exterior Wall Coverings

A wide variety of materials for exterior walls is available to the architect, home-builder and homeowner. Each has its own characteristics for maintenance. You should become familiar with the particular requirements for each material you use on your home's exterior. There are some general rules-of-thumb that apply to most exterior wall coverings, though. First, when you do your regular walk-around to your home, look for changing conditions. Look for peeling paint, missing mortar or mortar between masonry joints; cracks that have appeared since your last observations; mildew or mold that is now growing on siding; bushes and shrubs that now touch the home's exterior. These are all clues that some maintenance action is needed. Second, keep the exterior clean and free from plant or tree droppings. This is especially important for the gutter and downspout system. Clogged gutters or downspouts won't work, and you're inviting water penetration into your house if they're left that way. If your siding is discolored with a mildew or mold, use a household cleaner diluted in water. For stubborn cases, use a mildew remover for a weekend and spray it clean. If there is a colony of mildew or mold, use a diluted solution of TSP (tri-sodium phosphate) in water or a diluted household bleach/water mixture. (Be sure to test the bleach mixture in a small, inconspicuous place to make sure it doesn't change the color of the siding.) Keep plants and plant materials raked away from the foundation walls so that water that rains down will drain away, and not be retained where it might penetrate a masonry foundation. A semi-annual exterior housecleaning is an important part of the maintenance process.

**Wood Siding** Wood siding is a term that covers a variety of materials. Wood siding may be made of wood, but is installed either vertically or horizontally, wood shakes or shingles, or may be made of exterior grade plywood or other composite materials such as fiberboard or waferboard. Wood siding products have charm, but all are vulnerable to water. Two simple rules apply to maintaining wood exteriors:

1. The exterior should be coated with a protective film, either paint or stain with a wood preservative.
2. All joints and openings should be caulked to prevent water intrusion.

When the protective coating starts to wear, it loses its ability to shed water, and the underlying wood becomes susceptible to water intrusion, warping and eventually rotting. So on your periodic stroll around your home's exterior, look for peeling or missing paint or stain that has worn so thin that the wood grain is exposed and look for open joints, however small, where water can penetrate; these are the signs of trouble. Even if the paint or stain coating itself is

in prime condition. Take action before wood rot sets in because if that occurs, your only course may be to tear off the rotted section and install new materials. That's always more expensive.

Your best tools to help preserve your wood siding are (a) paint or stain and (b) exterior caulk. Use only high quality materials. They may seem like a bargain when you price them, but they won't do the job and you'll have to repeat the job more often. If you're tempted to cut dollars off a paint job on your home, consider this statistic from the National Association of Home Builders: "The cost of the actual painting is about 1/3 of the total cost of the painting job; the rest is labor. The application of a national \$100 would improve many homes." (*Builders' Guide to Home Maintenance*, NAHB Research Center, Upper Marlboro, Maryland, 1997)

Typically, the maximum time interval between re-staining and applying waterproofing is 7 to 10 years for wood plank siding or wood shingles; it's better to plan on a 5 to 7 year cycle. For exterior wood paneling, it's much less. Exterior plywood—sometimes called T-111—should be painted each year, and may need more frequent treatment. Particle board will need touch-up every year to avoid warping and disintegration. Remember, the exposed edges of any wood siding material—plank, shingle, or panel—are the spots where water is most likely to penetrate and cause damage. Be sure those edges are well sealed with paint and caulk.

**Brick, Stone, and Concrete Block.** Today exterior brick or stone is usually a veneer, approximately 1" in front of the sheathing on the front of the house. This provides air circulation and insulates the masonry from the interior shell of the house to help prevent moisture build-up on the masonry. There are openings in the veneer called weep holes, generally narrow slots in the lower portion of the wall, which allow moisture that enters inside the masonry veneer to drain out. In older homes masonry may form the load bearing walls for the front of the house. Regardless of the masonry construction, a basic concern is water intrusion.

Water can affect masonry in a variety of ways. It can affect the mortar, a special type of binding cement applied at joints to hold the individual pieces of masonry together. Over time, water can erode the mortar, causing the original mortar to disintegrate. If there are cracks, there are more openings for water intrusion. If the water then freezes, the result can be spalling, a condition in which the face of the masonry pops off. Or you may see a whitish film develop on the face of the masonry. This is called efflorescence and is the

result of dried mineral salts. Water in the masonry picks up mineral salts when the water meets the outside air it evaporates, leaving a residue of mineral salts.

If you see mortar falling out of joints, it's time for a touch-up, called *tuck pointing*. Fresh mortar has to be put into those open joints, using a pointed, V-shaped trowel. If the open joints are easily accessible, and if you're handy, you can perform the work yourself. Just be sure to clean excess mortar off the masonry face; otherwise, it can cure and harden creating an unattractive appearance. If you decide to hire someone to do it, you can hire a mason or even a skilled handyman who has experience in masonry. If you see efflorescence, typically you can clean it off with a stiff brush. If you need extra cleaning power, try a diluted solution of muriatic acid to remove the residue and allow to dry.

Pay special attention to the joint between the masonry portion of the exterior and any other material such as vinyl or aluminum siding, or wood trim on window frames. Because the materials are different, they have different rates and characteristics of expansion and contraction. Movement can open the joint even if it has been caulked, and that allows water to enter. The remedy is caulk: purchase a good grade of exterior caulk and seal the joints.

**Asbestos Shingles.** Many older homes were covered with shingles that contain asbestos fibers. These are referred to as mineral shingles. They are long lasting, and require little maintenance. But they can crack or break if hit because they are brittle, and their

If any of these conditions affect your exterior asbestos shingles, your first inclination may be to remove them. Before you do, here are some words of caution. Asbestos is considered to be a hazardous material, a cause of lung cancer. It can be dangerous when it reaches a state called *friable*—i.e., airborne. To remove asbestos shingles, the entire house may have to be wrapped in a special plastic material to contain airborne fibers, and the workers will have to wear special clothing and gear to protect them from airborne materials. As a result, the cost of removing these shingles can mount quickly into the many thousands of dollars. A better alternative may be to either replace missing shingles or to paint the damaged shingles. You can also cover them with a new siding material, keeping the old shingles in place. Regardless of the course you choose, do not break, scrape, or use a power brush on them. They can also breed mildew, mold or even algae, where sunlight is minimal and moisture is abundant. These fungi can usually be removed by scrubbing with a stiff brush, bolstered by a weakened version of household bleach.

**Stucco.** On older homes, stucco was used for the exterior finish. It was a plastering technique, involving a three-step process. A first coat was sprayed over wire mesh, secured to the wall. This coat was immediately smoothed or finished so that a second coat would adhere; it was called, appropriately, the brown coat. A second layer was then applied. It was called the brown coat because of its brownish color when applied. It was allowed to cure for two or three days before it cracked—a normal result. A final finish coat was then applied over the brown coat. If the proper amount of time had been allowed for curing the brown coat underneath, the final coat would seal cracks and harden into a smooth finished surface.

Over time, problems may plague stucco exteriors. Paint over a stucco finish may peel or flake away due to moisture or also due to settlement. The stucco finish is rigid, and as the house over time moves and shifts on its foundation, the rigid surface can crack. If moisture gets inside those cracks, the surface can deteriorate further. Cracks should be filled with more stucco or with a good quality caulk—latex, silicone or urethane.

Very few new homes are covered with stucco in the historic fashion. Instead, there are several high-tech synthetic stucco compounds which can provide the desired aesthetic result without the concerns of the older materials. These compounds are typically applied over a metal mesh applied to the wall sheathing used for insulation and water vapor blocking. The mesh is wrapped over all exterior surfaces to be covered with stucco. Some types of exterior sheathing are more adaptable to this finish than others. One such material is sheathing sold under the name Dryvit.

**Aluminum or Vinyl Siding.** Aluminum and vinyl siding require little regular maintenance. The color on aluminum siding is baked on. The color on vinyl siding is a surface material. Aluminum siding will dent if hit by a hard object. Vinyl siding may crack when cold, if hit hard. Over time, aluminum siding can oxidize, forming a film on the surface, and dulling the color. This can be removed by washing with special compounds, available at your local hardware store. Both aluminum and vinyl siding may get dirty from airborne particles. A power washer can remove this dirt. For stubborn cases, you may want to consider power washing with special hoses powered by an air compressor. You may want to work yourself with the proper equipment. Just call your equipment rental company to check on prices and instructions.



Typically, chimneys are well-constructed and remain free of problems for many decades, but there are a few conditions requiring correction that do occur. Occasionally mortar in the masonry joints may come out, leaving small gaps. These gaps are open invitations to water, and once water gets in, damage can occur. When the water freezes, the brick facing may simply crack. A condition called *spalling*. Open joints in chimneys, like open joints in interior masonry walls, should be given a tuck-pointing touch-up with new mortar. At the roof and chimney join, there should be flashing material—metal waterproofing that prevents water from creeping under the roof material and following the chimney line into the house. Over time, either settlement or weather can create openings in the flashing: it either pulls away from the chimney because of movement, or sealant materials around the flashing dry, crack, and fall out. Any deterioration of the flashing should be addressed quickly, as problems develop. You may be able to check your flashing if your roof design allows full view. If not, when you have your chimney cleaned by professionals, ask them to check the flashing while they are on the roof.

If your home is new and your chimney is new, you may see a whitish film form on the face of the brick. This is called efflorescence, a residue of mineral salts which moisture has collected on the brick and deposited on the surface when it dried. It is relatively common, and can be removed by brushing with a stiff brush or by using a solution of muriatic acid. You can stem the recurrence of efflorescence by treating the brick with a silicone-based sealing compound. If you have a water leak in your shower pan, and suddenly begin to notice efflorescence on the chimney, you have probably never seen it before, you're probably dealing with a different problem. Water saturating the brick from above and is then coming through the brick, leaching mineral salts as it moves. The two most likely sources of water are a roof with no rain cap, and a cracked or broken cement sidewalk which caps the base of the brick. Either can be effectively corrected by a competent mason or chimney contractor.

### **Porches and Decks**

Many homes have porches and decks. Maintenance on either is not particularly strenuous, but there are some conditions to watch for, and when they occur, corrective action is necessary.

**Stairs.** Porches are usually constructed of concrete, brick or stone, depending upon the design of the home. Adjoining stairs usually are constructed of the same materials. The principles that apply to exterior walls apply to porches and stairs: keep them well sealed from water intrusion. Brick joints

should be tuck-pointed whenever the mortar comes loose, and painted porches should be kept well painted or stained. Concrete porches require less attention generally, though applying a waterproof sealant can help extend the useful life of the concrete. If your concrete porch has a metal railing, be sure that the protective paint coating is in good condition; otherwise you'll have rust stains on your porch. If your concrete porch surface begins to pit and flake, exposing the gravel aggregate that was put into the concrete mix, be aware that the porch is near the end of its useful life. There's really no remedy for this situation other than tearing off the old porch and pouring a new one with fresh concrete.

The other condition often found at front porches is erosion of the soil base beneath them. Water can run against the porch and can work its way under, eroding the gravel and/or earth beneath. If the erosion gets serious enough, water can pond beneath the porch steps, and can work its way through your foundation wall by capillary action. You suddenly discover that you have got water in your basement!

If you see erosion, stop the flow of water from the porch/stair area by using compactable soil (high clay content) to topsoil the areas next to the front foundation wall and at the porch structure. Create a slope away from those areas, toward the yard. In some cases, you may need to extend the gutter to remove rainwater from the immediate vicinity. Keep the porch clean, and you should correct the situation. On the other hand, if it has proved beyond doubt that there is a sizable cavity beneath the porch, you may have to hire a concrete contractor to inject concrete into the void, a process referred to as mudjacking. Or you may have to have the porch completely removed and start over.

Some porches have columns that are constructed from wood. These will need repainting on a regular basis, as with the wood trim on the house. Examine these columns for rot and sealant due to exposure to the elements. Seal all cracks with exterior wood sealant. Also examine the bottom of the columns, looking for any openings where water might get under the base of the column: this is where rot is most likely to occur since wood will wick water at the ends where the grain is exposed. If you see open joints, seal them with caulk also.

Decking. Assuming that your deck is made of wood and was properly built with appropriate materials and construction techniques, the primary maintenance is the preservation of the wood itself. Untreated floor boards and railings will show the effects of exposure to rain, wind and sun after a short period of time. Some of the wooden pieces may begin to warp, and the wood grain on all the rails will protrude. Splinters will be commonplace. In time,

some of the wood sections may develop rot. You can prevent all rot or at least postpone it indefinitely—by applying a water-seal wood preservative on the deck. This should be done shortly after the deck is constructed if possible. If the deck is older and has not been regularly treated to watersealing, you can paint it with it and give your deck a renewed look.

Over time exposed deck wood will weather and develop a gray tone. If you like that look, simply apply the waterseal on the deck as is. On the other hand, if you prefer an appearance closer to the way the wood originally looked, you can have the deck power-washed, with air-compressor hoses, to strip the surface of the wood. Allow to dry thoroughly, then apply the waterseal. Do not attempt to apply waterseal with a brush. It will work, but it will require an extraordinary amount of time. Either use a roller and paint tray, or if you have exterior walls, or rent a sprayer. You'll be able to apply several coats of waterseal in the same time that one hand-painted coat with a brush would require.

### Garage/Carport

Your home may have a garage or carport that may be separate but directly attached to the house, may be partially built into the house, or may be free-standing nearby (referred to as detached structures). As with the other exterior components, examine the wood trim of the garage or carport with the same trained eye. Use the same watersealing techniques on the front, rear or side elevations of the garage, but similar materials and other exterior locations require. Pay particular attention to the wood trim of the door on the garage, because often this is where water damage is caught early, the damage can be controlled; if not, major reconstruction or replacement may be the only alternative.

Garage door operators should get your attention because they can malfunction, usually at an inopportune time. Many electrical operators have a circuit board inside the door operator that can develop operational problems. Due to the cost of these boards, it may be more economical to replace the entire door operator unit if a problem arises with a component which can cause problems due to improper adjustment is with the reverse mechanism. In older models, there is a pressure-sensitive device that trips a reversing mechanism when resistance is encountered by the door. In newer models, adjustments can usually be made on the door operator itself. Many newer operators incorporate an electronic beam that trips the automatic reversing mechanism when something crosses its path and blocks the beam. You should test the reversing mechanism periodically to insure that it is operating properly.



If you have the pressure sensitive mechanism, push the button to open the door, then stand inside and slightly back from the door, extend your hand to the palm up—under the door bottom and catch the door as it is closing. The door should stop closing and reverse itself. If it continues to close, don't fight it; call a technician who can determine if an adjustment is needed, or if the mechanism is the reversing mechanism itself. If you have the newer electric door opener, to reverse, pass your foot through the beam to insure that the door will

### **Gutters, Downspouts and Yard Grade**

A tour of the exterior includes a recheck of the gutters that control and prevent a wet basement. Start with the gutters. Gutters are the key element in order to function; leaves and debris should be cleaned out regularly. Examine them to see if there are any pinhole leaks or missing sections that will cause leaks. (Wait for a spring or summer shower, go outside and watch for leaks with drop water right next to your foundation wall, exactly where you don't want it. While it's possible that leaking gutters might be repaired, the best fix is simply to replace any leaking sections. While you are looking for leaks, be sure that the rainwater is freely flowing through the gutters and into the downspouts. If not, your gutters may not be aligned correctly. Remember that downspouts should lead toward the downspout. Have an improper alignment corrected, because it will defeat the purpose of the gutter system.

Downspout pipes (downspout extenders) should be in good contact, with no rust, holes, or broken sections. Most homes have the installation of downspout extenders at the bottom of the downspout, which turns the water flow toward the yard. Extenders are available in a variety of materials. Some are simply additional sections of metal pipe that extend the remainder of the downspout. Some extenders are hinged so that they may fold up when you are mowing the yard. Other extenders are made of heavy, flexible plastic pipe, which can be laid on top of the ground. Most people prefer to bury it under sod or mulch, or tie it in a trench under the lawn. Whatever the material, the extender should be long enough to carry rainwater at least 3 feet from the house before depositing it on the ground. This should keep it away from your foundation and basement.

Examine the yard to insure that it is not sloping toward the house. The same applies to any pervious surface that won't absorb water (patio or driveway, for example). If the surface directs water toward the house, it's only a matter of time before that water winds up in your basement. The only answer is re-grading, but that does not necessarily mean heavy earth-moving equipment

rolling across: your lawn. It could be as simple as several wheelbarrows of fill dirt put near the foundation wall and tamped down with a shovel, reestablishing a proper slope. It means a couple of weekends of work, but it's a lot better than a wet basement!

Concrete patios are another matter. Usually if they have an improper slope and pours water next to the house, it means removing them and starting over. However, there are circumstances where a new patio can be poured over the old to correct the improper slope: it must be thick enough to provide the needed strength, and the new concrete won't bond to the old, but in these situations, it can work.

Keeping your home's rain-shedding system properly maintained is one of your most important home maintenance tasks. In addition to a basement, waterproofing prevents water from invading the interior wood substructure of the home. While there are a number of steps that help waterproof a home's structural envelope, the most effective action is to keep water away from the exterior. Waterproofing works only to a degree, because as the old adage says, "A house is not a boat; a boat is designed to float in water, a house is not."

### Driveways, Sidewalks and Patios

**Driveways:** Driveways can be made of either asphalt, concrete or gravel. All require regular maintenance. Gravel driveways often develop ruts, and if severe, they may be needed in addition to more gravel. Concrete is a durable material, but it can start to crack as the ground under the driveway shifts slightly. Cracks should be filled with either cement or a special waterproof caulk. Water won't fill the crack and freeze during the winter. Another condition affecting concrete is called spalling. If water penetrates beneath the concrete and freezes, parts of the face may pop off. This will expose the aggregate in the concrete, creating the potential for further deterioration. There is no easy fix for a severely spalled concrete drive, short of tearing it out and rebuilding it. When new, the life of a concrete driveway can often be extended substantially by treating the surface with a silicone waterseal.

Asphalt driveways can experience sinking, or the surface can crack due to settlement. Minor asphalt can be patched. When severely deteriorated, an asphalt driveway can have a new topcoat added, provided that the additional coating will not crack. A common problem at the garage entrance: the driveway elevation should be below the garage floor so that rain and melted snow will drain away from the house and into it. An elevation mismatch can create a

water problem, so the old asphalt driveway may have to be removed and a new one laid, if the potential for that problem will arise.

**Sidewalks and Walkways:** The term sidewalk is used to describe a paved walking area that runs parallel to the street, while a walkway runs from the street or driveway to the house. Sidewalks are typically concrete, but they may be concrete, asphalt, brick or stone, or even wood. Sidewalks are in an area that is publicly controlled, a road right-of-way or an easement for utilities. However, in many instances maintenance of the sidewalk is the responsibility of the homeowner, as is the liability which might befall a person is injured because of a hazardous condition. Walkways are clearly the responsibility of the homeowner.

Whatever the material, good maintenance means keeping a watchful eye for conditions that may cause tripping hazards, cosmetic problems or water drainage toward the house. Any tripping hazard should be eliminated through repair, ramping or lighting. Repairs are usually necessary if the condition of the material has deteriorated and created an exposure. Another regular attention to the direction of water flow in a heavy rain. If a sidewalk or walkway is tilted toward the house, forcing water to the wall, the repair is in order before water winds up in your basement. Repairs may involve tearing out the existing sidewalk/walkway and re-installing. It's not a small task, but better than coping with a wet basement.

## Maintenance Help For Your Home

Keep Names and Phone Numbers of Contractors Handy for Future Reference

### Exterior

Roofing and Gutter Repairs:

Gutter Cleaning:

Painting (Wood Trim & Siding):

Chimney Cleaning and Repairs:

Yard & Lawn Maintenance:

Brick and Masonry Repairs:

Driveway maintenance/Repaving:

### Interior

Heating and Cooling System Maintenance:

Plumber:

Electrician:

Drywall/Plaster Repair:

Appliance Maintenance:

Dishwasher:

Refrigerator:

Washing Machine:

Clothes Dryer:

### Handy

**SAMPLE**